

**Exhibit C: Change Log**

Revision Number	Document Modified	Section Number	Effective Date
1.1	Exhibit A	Article III	01/01/2014
<p><b>Revision 1.1.</b> This Amendment modifies the Contract by adding new <u>Sections 3.14 and 3.15</u> to the end of Article III, Exhibit A:</p> <p><b>"Section 3.14 Foster Care Reimbursement Requirements.</b></p> <p>(A) DFPS will reimburse the SSCC for the calendar day of placement, but not for the calendar day of discharge.</p> <p>(B) DFPS will provide the SSCC notice in writing of any change that affects payments to the SSCC, unless court ordered or there is immediate risk to safety. DFPS must provide notice to the SSCC within two (2) business days of any change in a child's eligibility. DFPS will pay the SSCC for days of care provided up until the time DFPS notifies the SSCC of a change, even if a child's eligibility ended prior to notification.</p> <p>(C) DFPS will reimburse the SSCC for up to 14 days of foster care in the following circumstances:</p> <ul style="list-style-type: none"> <li>(1) Psychiatric hospitalization</li> <li>(2) Medical facility hospitalization</li> <li>(3) Runaway</li> <li>(4) Unauthorized placement</li> <li>(5) Temporary placement/visit in own home</li> <li>(6) Locked facility, jail, juvenile detention center</li> <li>(7) Short-term substance abuse placement</li> </ul> <p>(D) Under the above-referenced circumstances DFPS would reimburse the SSCC for days of foster care on behalf of a child who is no longer in that provider's care, in order to reserve space for the child's anticipated return to the same placement at a date in the near future. The maximum duration of continued payments to the provider during a child's absence is subject to the limitations set forth in this section.</p> <p>(E) Payments to the SSCC for foster care during a child's absence will only be made if each of the following conditions are met:</p> <ul style="list-style-type: none"> <li>(1) The SSCC plans to return the child to the same placement at the end of the absence;</li> <li>(2) The provider agrees to reserve space for the child's return for as long as payments are made in the child's absence; and</li> <li>(3) The SSCC is not making foster care payments on behalf of this same child to any other provider (with the exception of what is required as a part of the minimum pass-through to the child's foster parent) during the child's absence.</li> </ul> <p>(G) DFPS will not reimburse the SSCC for days of foster care when Children and/or Youth reside in the following non-DFPS paid placements:</p>			

**Exhibit C: Change Log**

- (1) Nursing home placement
- (2) Intermediate care facilities for persons with mental retardation (ICFMR)
- (3) State Supported Living Centers (SSLC)
- (4) Placed with a non-licensed relative caregiver
- (5) Pre-consummated adoptive placement
- (6) Texas Youth Commission facility
- (7) Texas State Hospitals

**Section 3.15 Temporary Medical Absences.** For children absent from a foster care facility for medical reasons, the SSCC must:

- (A) Give emotional support to the child (via active participation in the child's treatment while hospitalized).
- (B) Meet the child's concrete needs (providing clothing, etc.).
- (C) Ensure that the child has frequent face-to-face contact on a regular basis with the SSCC continuum of care (being physically present with the child at the hospital as required by some medical facilities, etc.).
- (D) Facilitate family visits, as appropriate.
- (E) Communicate with the medical facility care team regarding child's progress and discharge plan."

Revision Number	Document Modified	Section Number	Effective Date
2.1	Exhibit A	Article III, Section 3.04(B)	01/01/2014

**Revision 2.1.** This Amendment modifies the Contract by deleting Section 3.04(B) in its entirety and substituting the following for same.

**"B. Minimum Pass-Through Requirement.** The SSCC must remit a minimum dollar amount of the daily foster care rate to foster parents to pay for child maintenance costs of children and youth placed pursuant to this contract. The minimum dollar amount will be determined by HHSC based on the most recent United States Department of Agriculture (USDA) Expenditures on Children by Families, Estimated Annual Expenditures on a Child by Husband-Wife Families, Urban South, with before tax income falling into middle USDA income bracket, inflated to the rate period, excluding expenditures on health care, child care and education. If HHSC implements a change in the applicable foster care rate(s), DFPS may change the minimum pass-through dollar amount(s). The SSCC must document the payment schedule for services provided through the SSCC demonstrating the provision of required pass through for foster families. The required minimum pass through dollar amount to a foster parent in all of the catchment areas is \$23.10 per day. If the appropriated foster care rates change as a result of the 84th Texas Legislative Session, the amount of the required minimum pass through required will be adjusted."

Revision Number	Document Modified	Section Number	Effective Date
3.1	Negotiated Contract	Section 8.02	07/01/2014

**Exhibit C: Change Log**

**Revision 3.1.** This Amendment modifies the Contract by deleting Section 8.02 of the Negotiated Contract in its entirety and substituting the following for same:

**"Section 8.02. State Agency's Contact Information.** The contact information of DFPS for all notices is:

**Judy Pavone**  
**DFPS Contract Administration Manager**  
**Mailcode W-157**  
**P.O. Box 149030**  
**Austin, TX 78714-9030**  
**(512) 438-3596**  
[judy.pavone@dfps.state.tx.us](mailto:judy.pavone@dfps.state.tx.us)"

Revision Number	Document Modified	Section Number	Effective Date
3.2	Exhibit A	Article I	07/01/2014

**Revision 3.2.** This Amendment modifies the Contract by adding the following definition for "Financial Literacy Education Program" to Article I of Exhibit A:

**"Financial Literacy Education Program:** Education, training and experiential support that includes:

- A) obtaining and interpreting a credit score;
- B) protecting, repairing, and improving a credit score;
- C) avoiding predatory lending practices;
- D) saving money and accomplishing financial goals through prudent financial management practices;
- E) using basic banking and accounting skills, including balancing a checkbook;
- F) using debit and credit cards responsibly;
- G) understanding a paycheck and items withheld from a paycheck; and
- H) protecting financial, credit, and identifying information in personal and professional relationships."

Revision Number	Document Modified	Section Number	Effective Date
3.3	Exhibit A	Article I	07/01/2014

**Revision 3.3.** This Amendment modifies the Contract by adding the following definition for "Reunification" to Article I of Exhibit A:

**"Reunification:** Identification of a child's own home as the safe and permanent living situation towards which services are directed. Reunification means that (1) DFPS has removed the child from the home and (2) DFPS has determined that the child's parents are willing

**Exhibit C: Change Log**

and, after completing services, able to provide the child with a safe living environment. Reunification occurs when the child has returned to the home."

Revision Number	Document Modified	Section Number	Effective Date
3.4	Exhibit A	Article II, Section 2.14	07/01/2014

**Revision 3.4.** This Amendment modifies the Contract by adding new subsection (I) to Section 2.14 of Exhibit A in its entirety and substituting the following for same:

- (I) "DFPS will only refer children in paid foster care from the 3b catchment area (Erath, Palo Pinto, Parker, Hood, Johnson, Somervell and Tarrant counties) to the SSCC. The Department understands that the SSCC must have the ability to manage available capacity in Region 3b in order to ensure that children are placed within, or closer to, their home communities. For that reason, DFPS will not utilize any capacity maintained by any provider under a Legacy Contract in the Region 3b Catchment area unless Department placement staff can provide sufficient justification that: (1) placement within the catchment area is in the best interests of the child and (2) placement staff has exhausted all other placement alternatives (including why these placements were denied or not appropriate). Placement staff must provide this justification through their chain of command, up to the CPS Regional Director for Region 3, who will work with ACH and OCOK in making a determination of whether or not to approve the placement."

Revision Number	Document Modified	Section Number	Effective Date
3.5	Exhibit A	Article III, Section 3.01	07/01/2014

**Revision 3.5.** This Amendment modifies the Contract by deleting both charts in Section 3.01 of Exhibit A in their entirety.

Revision Number	Document Modified	Section Number	Effective Date
3.6	Exhibit A	Article III, Section 3.01	07/01/2014

**Revision 3.6.** This Amendment modifies the Contract by deleting the final sentence of Section 3.01 of Exhibit A in its entirety and substituting the following for same:

"The estimated DFPS budget for child placement and contract management staff resources allocated to the catchment area in FY2013 and FY2014 is \$526,087.00."

Revision Number	Document Modified	Section Number	Effective Date
3.7	Exhibit A	Article III, Section 3.10	07/01/2014

**Exhibit C: Change Log**

**Revision 3.7.** This Amendment modifies the Contract by deleting Section 3.10 of Exhibit A in its entirety and substituting the following for same:

**"Section 3.10. Adoption Funds (Stages I, II, III).** DFPS will pay the SSCC a fee for service rate for adoption services as described below in Charts 1 and 2:

<b>Chart 1: Adoption Fee for Service Rates</b>				
<b>Service</b>	<b>Adoptive Type</b>	<b>Billing and Payment</b>		
		<b>Maximum to be Billed</b>		
<b>Placement Services</b>	Single foster/adopt child, no siblings	\$0		
	Single child adoption (non-foster parent)	\$4,400		
	Foster/adopt sibling group	\$0		
	Sibling group adoption	2 siblings	\$5,500	
		3 siblings	\$6,600	
		4 siblings	\$7,700	
		5 siblings	\$8,800	
6 siblings		\$9,900		
<b>Post-Placement Services</b>	Single foster/adopt child, no siblings	\$4,400		
	Single child adoption (non-foster parent)	\$4,400		
	Foster/adopt sibling group	\$5,500		

**Exhibit C: Change Log**

	Sibling group adoption	2 siblings	\$5,500
		3 siblings	\$6,600
		4 siblings	\$7,700
		5 siblings	\$8,800
		6 siblings	\$9,900

<b>Chart 2: Adoption Fee for Service Rates for Children Above Basic Service Level</b>			
<b>Service</b>	<b>Adoptive Type</b>	<b>Billing and Payment</b>	
		<b>Maximum to be Billed</b>	
<b>Placement Services</b>	Single foster/adopt child, no siblings	\$0	
	Single child adoption (non-foster parent)	\$5,500	
	Foster/adopt sibling group	\$0	
	Sibling group adoption	For Each Moderate Level Child	\$5,500

**Exhibit C: Change Log**

		For Each Basic Level Child	\$2,200
<b>Post-Placement Services</b>	Single foster/adopt child, no siblings	\$5,500	
	Single child adoption (non-foster parent)	\$5,500	
	Foster/adopt sibling group	\$7,700	
	Sibling group adoption	For Each Moderate Level Child	\$5,500
		For Each Basic Level Child	\$2,200

The Department is not obligated to pay unauthorized costs or to pay more than the SSCC's reasonable, allowable, and actually incurred costs consistent with federal and state regulations. The SSCC is responsible for submitting invoices in an accurate and timely manner for each month and for notifying the Department of a need to expedite payment."

Revision Number	Document Modified	Section Number	Effective Date
<b>3.8</b>	<b>Exhibit A</b>	<b>Article III, Section 3.12</b>	<b>07/01/2014</b>

**Revision 3.8.** This Amendment modifies the Contract by deleting the chart labeled "Fiscal Year 2014 Estimated Appropriated Purchase of Services Funding Allocations for Catchment Area" in Section 3.12 of Exhibit A in its entirety and substituting the following for same:

**Exhibit C: Change Log**

<b>Chart 3: Fiscal Year 2014 Estimated Appropriated Purchase of Services Funding Allocations for Catchment Area</b>						
<b>Stage I</b>			<b>Stage II</b>			<b>Total</b>
Chafee - PAL Life Skills Services	Foster Day Care Services	<b>Total Stage I Annual Allocation</b>	Substance Abuse Purchased Services	Other CPS Purchased Services	<b>Total Stage II Additional Annual Allocation</b>	<b>Total Stages I and II Annual Allocation</b>
\$92,703	\$945,460	<b>\$1,038,163</b>	\$770,387	\$158,237	<b>\$928,624</b>	<b>\$1,966,787</b>
<p>Note:</p> <p>SSCC funding for purchase of services will be based on fiscal years 2014-2015 appropriated funding and allocated between legacy children and SSCC children. The estimated amounts provided in the table above represent funding for all children in the catchment area.</p> <p>Foster Day Care funds are provided by the Texas Workforce Commission (TWC) contingent upon meeting certain eligibility requirements. DFPS will pay daycare providers directly with TWC funds upon receipt of a properly authorized request from the SSCC, which will manage the utilization of the above identified funds for daycare services in the catchment area.</p>						
Revision Number	Document Modified	Section Number	Effective Date			
<b>3.9</b>	<b>Exhibit A</b>	<b>Article III, Section 3.03</b>	<b>07/01/2014</b>			
<p><b>Revision 3.9.</b> This Amendment modifies the Contract by deleting <u>Section 3.03 of Exhibit A</u> in its entirety and substituting the following for same:</p> <p><b>"Section 3.03. Quality and Utilization Management Contract Funds.</b> As DFPS and the SSCC move through the Stages of Implementation, some of the quality and utilization management functions performed by DFPS (via a third-party contract) will transfer to the SSCC. As a result, a transfer of resources commensurate with the transfer of functions from DFPS to the SSCC will occur. DFPS will retain the resources associated with the functions necessary to operate the Region 3b legacy system, and the Department will provide a percentage of \$99,179.00 to the SSCC that reflects the corresponding level of functions that have transferred from DFPS to the SSCC. Both DFPS and the SSCC agree that this function transfer percentage will be determined by using the percent of children/youth</p>						

## Exhibit C: Change Log

who originated from Region 3b who have moved into the SSCC network of care."			
Revision Number	Document Modified	Section Number	Effective Date
3.10	Exhibit B	Article II, Section 2.16	07/01/2014
<p><b>Revision 3.10.</b> This Amendment modifies the Contract by adding new subsection <u>Section 2.16 to Exhibit B</u>:</p> <p><b>2.16 “Placement Disruption.</b> A placement disruption occurs when a child must move from one paid foster care setting to another paid foster care setting because such setting is either not in the best interests of the child to remain in his or her current setting or because the current setting is no longer able to meet the needs of the child. The SSCC must make all reasonable attempts to prevent placement disruptions.</p> <p><b>2.16.1</b> If a child referred to the SSCC requires a placement disruption and moves to a provider within the SSCC system of care, then the SSCC must ensure that the child’s former provider completes DFPS Form 2109 and provides copies to the child’s new provider and to the SSCC. The SSCC must keep copies of all DFPS Form 2109 and provide such copies to DFPS upon request.</p> <p><b>2.16.2</b> If a child referred to the SSCC requires a placement disruption and must leave the SSCC system of care, then the SSCC must ensure that the child’s former provider completes DFPS Form 2109 and provide copies to the SSCC. Upon receipt such form, the SSCC will retain a copy and provide copies to the Caseworker, the Caseworker’s Chain of Command, and the State Office Discharge Mailbox at <a href="mailto:dischargemailbox@dfps.state.tx.us">dischargemailbox@dfps.state.tx.us</a>.”</p>			
Revision Number	Document Modified	Section Number	Effective Date
3.11	Exhibit B	Article II, Section 2.17	07/01/2014
<p><b>Revision 3.11.</b> This Amendment modifies the Contract by adding new subsection <u>Section 2.17 to Exhibit B</u>:</p> <p><b>“Basic Living and Social Skills.</b> The Contractor must ensure for all Children that Caregivers:</p> <ol style="list-style-type: none"> <li>1) Teach Basic Living and Social Skills.</li> <li>2) Maximize opportunities for learning through the use of Experiential Life Skills Activities.</li> <li>3) Provide access to Experiential Life Skills Activities provided by community resources;</li> <li>4) Promote the ability to appropriately care for themselves and function in the community.</li> <li>5) Assist Children ages 14 or older who have a source of income to establish a savings plan and, if available, a savings account to manage independently; and</li> </ol>			

**Exhibit C: Change Log**

6) Provide or assist Children ages 18 up to 22 years of age who have a source of income to obtain a savings or checking account with a Financial Institution in accordance with Texas Finance Code §201.101.”

Revision Number	Document Modified	Section Number	Effective Date
3.12	Exhibit B	Article X, Section 10.1.2.	07/01/2014

**Revision 3.12.** This Amendment modifies the Contract by deleting Section 10.1.2 of Exhibit B in its entirety and substituting the following for same:

**10.1.2. Suspension, Ineligibility, and Voluntary Exclusion.** Federal Law (2 CFR 180, 2 CFR 376, and Executive Orders 12549, 13224, and 12689) requires DFPS to screen each covered Contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Contractor certifies the following:

- 10.1.2.1.** That Contractor and Contractor's principals are, to the best of its knowledge and belief, not on the specially designated nationals list or debarred, suspended, declared ineligible, or voluntarily excluded from participation in this solicitation or any resulting contract.
- 10.1.2.2.** That Contractor will not knowingly enter into any subcontract with an entity who is on the specially designated nationals list or debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction. Contractor will also not knowingly enter into any subcontract with an entity whose principals are on the specially designated nationals list or debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
- 10.1.2.3.** That Contractor will include this section regarding debarment, suspension, ineligibility, and voluntary exclusion, and the specially designated nationals list without modification in any subcontracts or solicitations for subcontracts.

Revision Number	Document Modified	Section Number	Effective Date
4.1	Exhibit A	Section 2.19(B)	07/01/2014

**Revision 4.1.** This Amendment modifies the Contract by deleting Section 2.19(B) of Exhibit A its entirety and substituting the following for same:

**"(B) Performance Measures.** The contractor will achieve measures for the initial contract period. Measures for renewals are subject to change on an annual basis. DFPS may compute new baselines, and revise the indicators, targets, data sources, or methodologies for the measures during the contract period. The SSCC will be required to collect and report certain performance measure data in the DFPS Performance Management Evaluation Tool (PMET), which is an internet-based data collection and reporting system. The SSCC will be

## Exhibit C: Change Log

required to register an account in the PMET system within 30 days after the first service is provided, according to the instructions found at:

<https://www.dfps.state.tx.us/application/PCSPMET>.

Select Help, then PMET User Guide. Documentation must be maintained in a manner which allows for testing the validity of results reported for each performance period. Results for this contract must be reported quarterly, according to the following schedule.

Performance Period	Period Covered	PMET Entry Period
Quarter 1	Sept, Oct, Nov	December 1-30
Quarter 2	Dec, Jan, Feb	March 1-30
Quarter 3	Mar, Apr, May	June 1-30
Quarter 4	Jun, Jul, Aug	September 1-30

If, at any time during the term of the contract, changes to a measure are necessary due to changes in federal or state laws, rules, regulations, or code, the performance of the SSCC will be measured under the new requirements.

Performance measure data may be used by DFPS to make decisions about contract status, to adjust the nature and intensity of DFPS' contract monitoring and quality assurance activities, and to keep stakeholders informed about the success of the performance based contracting effort.

DFPS will track performance throughout the contract period. Any and all analyses can be used by DFPS to determine subsequent performance targets or the need for contract changes. The performance measures are defined below:

**Outcome 1:** Children/youth are safe in foster care.

**Indicator:** Percent of children/youth who do not experience an incidence of abuse, neglect or exploitation while placed with the SSCC.

**Performance Period:** Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31. The quarterly measurements will be cumulative to determine the annual performance.

## Exhibit C: Change Log

<b>Target:</b> 100%
<b>Purpose:</b> The purpose of this measure is to evaluate the Contractor's ability to safely place the children/youth referred to the SSCC. This outcome directly relates to DFPS' mission to protect children/youth from abuse/neglect and to Safety Outcome 2 measured by the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.
<b>Data Source:</b> Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period: <ul style="list-style-type: none"><li>• Number of unduplicated children/youth who are/were in DFPS managing conservatorship and placed with the SSCC at any point during the performance period; and</li><li>• Number of unduplicated children/youth who are/were in DFPS managing conservatorship, placed with the SSCC, and Designated Victims as determined by a Residential Child-Care Licensing (RCCL) investigation for which a disposition of Reason to Believe was made during the performance period.</li></ul>
<b>Methodology:</b> <p>The numerator is the number of, Designated Victims as described in the Data Source.</p> <p>The denominator is the number of children/youth placed with the SSCC as described in the Data Source.</p> <p>Divide the numerator by the denominator. Subtract the result from one (1) to give the complimentary "Children/Youth not Designated Victims" measurement. Multiply by 100 and state as a percentage.</p>
<b>Outcome 2:</b> Children/youth have stability in their placement.
<b>Indicator:</b> Percent of children/youth who have two or fewer placements during a two-year performance period, counting only placements that occur while in the SSCC's care.
<b>Performance Period:</b> Contractor performance for this outcome is determined biennially but measured and reported for the following six month intervals, wholly or partially depending on the Contract start and end dates: September 1 through February 28/29 and March 1 through August 31. The six month measurements will be cumulative to determine the biennial performance.

## Exhibit C: Change Log

<p><b>Target:</b></p> <p>92.4% for children/youth already in care at the start of the performance period, based on the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.</p> <p>88.3% for children/youth entering care during the performance period, based on the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.</p>
<p><b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to improve placement stability. This relates to Item 6 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.</p>
<p><b>Data Source:</b> Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period applies to children in care on the last day of the reporting period:</p> <ul style="list-style-type: none"><li>• Number of children/youth who were in placement with the SSCC on the day before the performance period began.</li><li>• Number of children/youth who were in placement with the SSCC on the day before the performance period began and had two or fewer placements within the SSCC by the end of the performance period.</li><li>• Number of children/youth who were placed with the SSCC during the performance period.</li><li>• Number of children/youth who were placed with the SSCC during the performance period and had two or fewer placements within the SSCC by the end of the performance period.</li></ul>
<p><b>Methodology:</b></p> <p>Initially, Chapin Hall calculates the data to derive the performance result. Subsequent calculations may be performed by DFPS.</p>
<p><b>Outcome #3:</b> Children/youth are able to maintain connections to family and community.</p>
<p><b>Indicator a:</b> Percent of children/youth placed within 50 miles of their home.</p>
<p><b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1</p>

## Exhibit C: Change Log

through February 28/29, March 1 through May 31, and June 1 through August 31.
<b>Target:</b> 72.3%, based on the children from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.
<b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to serve children/youth closer to home, which increases the likelihood they will remain connected to their siblings, families, peers and schools. Close proximity makes it easier for parents, CPS case workers, and advocates to visit children/youth more frequently by reducing travel time and costs for all involved. This relates to Item 11 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.
<b>Data Sources:</b> <ul style="list-style-type: none"><li>• Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period - number of children/youth who were in placement with the SSCC on the last day of the performance period.</li><li>• Mapping Software - number of children/youth who were in placement with the SSCC on the last day of the performance period and placed within 50 miles of their home (removal address) using the shortest driving distance, or distance along networks as defined by software systems.</li></ul>
<b>Methodology:</b> <p>The numerator is the number of children/youth who were placed within 50 miles of their home, as stated in the Data Source.</p> <p>The denominator is the number of children/youth who were placed with the SSCC, as stated in the Data Source.</p> <p>Divide the numerator by the denominator. Multiply by 100 and state as a percentage.</p>
<b>Outcome #3:</b> Children/youth are able to maintain connections to family and community.
<b>Indicator b:</b> Percent of cases where all siblings are placed together.
<b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1

## Exhibit C: Change Log

through February 28/29, March 1 through May 31, and June 1 through August 31.
<b>Target:</b> 71.1%, based on the providers from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.
<b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to place complete sibling groups together. This relates to Item 12 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.
<b>Data Source:</b> Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period: <ul style="list-style-type: none"><li>• Number of sibling groups that were in placement with the SSCC on the last day of the performance period where all siblings were in the same placement. (Excludes any sibling in a hospital placement.)</li><li>• Number of sibling groups that were in placement with the SSCC on the last day of the performance period. (Only includes siblings placed with this SSCC and excludes any sibling in a hospital placement.)</li></ul>
<b>Methodology:</b> <p>The numerator is the number of sibling groups that were in the same placement, as stated in the Data Source.</p> <p>The denominator is the number of sibling groups that were placed with the SSCC, as stated in the Data Source.</p> <p>Divide the numerator by the denominator. Multiply by 100 and state as a percentage.</p>
<b>Outcome #3:</b> Children/youth are able to maintain connections to family and community.
<b>Indicator c:</b> Percent of children/youth in foster care who have at least one monthly personal contact with a Family member who is not a parent or sibling but could be another person who has a significant, long-standing relationship with the Child or the Child's family and is identified as appropriate for contact by DFPS.
<b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1

## Exhibit C: Change Log

through February 28/29, March 1 through May 31, and June 1 through August 31.
<b>Target:</b> Data will be collected during the first year of placements and used to set a target.
<b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to help the child/youth maintain connections with Family, other than parents or siblings, and others who are important to the child/youth. This directly relates to Item 14 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.
<b>Data Source:</b> Performance Management Evaluation Tool (PMET); information reported by the SSCC: <ul style="list-style-type: none"><li>• Number of children/youth under age 18 who have had at least one personal contact each month during the performance period with a Family member who is not a parent or sibling but could be another person who has a significant, long-standing relationship with the Child or the Child's family and is identified as appropriate for contact by DFPS.</li><li>• Number of children/youth under age 18 who had at least one Family member who is not a parent or sibling but could be another person who has a significant, long-standing relationship with the Child or the Child's family and is identified as appropriate for contact by DFPS.</li></ul>
<b>Methodology:</b> <p>The numerator is the number of children/youth who had at least one personal contact each month, as stated in the Data Source.</p> <p>The denominator is the number of children/youth, as stated in the Data Source.</p> <p>Divide the numerator by the denominator. Multiply by 100 and state as a percentage.</p>
<b>Outcome #3:</b> Children/youth are able to maintain connections to family and community.
<b>Indicator d:</b> Percent of children/youth in foster care who have at least monthly personal contact with each sibling in foster care.
<b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.
<b>Target:</b> Data will be collected during the first year of placements and used to set a target.

## Exhibit C: Change Log

<p><b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to help the child/youth maintain connections with siblings who are also in foster care. This relates to Item 13 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.</p>
<p><b>Data Source:</b> Performance Management Evaluation Tool (PMET); information reported by the SSCC:</p> <ul style="list-style-type: none"><li>• Number of children/youth under age 18 who are part of a sibling group not placed together and have had at least one face-to-face contact with each sibling placed in the same region or within 50 miles, or at least two telecommunications contacts with each sibling placed in a different region and more than 50 miles away, for each month, or portion thereof, not placed together during the performance period.</li><li>• Number of children/youth under age 18 who are part of a sibling group not placed together during any part of the performance period. Exceptions to this include when sibling contact is prohibited by court order or contrary to the best interest of the child/youth, as documented in any of the Plans of Service of a sibling or by a mental health professional treating the sibling. (Includes all siblings in any DFPS placement.)</li></ul>
<p><b>Methodology:</b></p> <p>The numerator is the number of children/youth who are part of a sibling group and had the specified contact(s) each month, as stated in the Data Source.</p> <p>The denominator is the number of children/youth who are part of a sibling group, as stated in the Data Source.</p> <p>Divide the numerator by the denominator. Multiply by 100 and state as a percentage.</p>
<p><b>Outcome #4:</b> Youth are fully prepared for adulthood.</p>
<p><b>Indicator a:</b> Percent of Youth in foster care who have a Regular Job at some time during the year.</p>
<p><b>Performance Period:</b> Contractor performance for this outcome is determined annually but measured quarterly throughout the contract period, using the following quarters, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31. The quarterly measurements will be cumulative to determine the annual performance.</p>

**Exhibit C: Change Log**

<p><b>Target:</b> Data will be collected during the first year of placements and used to set a target.</p>
<p><b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to help the child/youth obtain job experience in preparation for adulthood.</p>
<p><b>Data Sources:</b></p> <ul style="list-style-type: none"> <li>• Performance Management Evaluation Tool (PMET); information reported by the SSCC: Number of youth in care who are age 16 or older on or before the last day of the performance period and have had a Regular Job during the performance period.</li> <li>• Information Management Protecting Adults and Children in Texas (IMPACT): Number of youth in care who are age 16 or older on or before the last day of the performance period.</li> </ul>
<p><b>Methodology:</b></p> <p>The numerator is the number of youth in care who had a Regular Job during the performance period, as stated in the Data Source. Quarterly data will be added together.</p> <p>The denominator is the number of youth in care, as stated in the Data Source. Quarterly data will be added together.</p> <p>Divide the numerator by the denominator. Multiply by 100 and state as a percentage.</p>
<p><b>Outcome #4:</b> Youth are fully prepared for adulthood.</p>
<p><b>Indicator b:</b> Percent of youth who turned 18 and have completed PAL Life Skills Training.</p>
<p><b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.</p>
<p><b>Target:</b> 72.6%, based on the children/youth from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.</p>
<p><b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to help the youth complete PAL training before his/her</p>

**Exhibit C: Change Log**

18 <sup>th</sup> birthday.
<p><b>Data Source:</b> Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period:</p> <ul style="list-style-type: none"> <li>• Number of SSCC youth in care who turn age 18 at any time during the performance period and have completed PAL Life Skills Training before their birthday.</li> <li>• Number of SSCC youth in care who turn age 18 at any time during the performance period.</li> </ul>
<p><b>Methodology:</b></p> <p>The numerator is the number of youth in care who turn age 18 and have completed PAL Life Skills Training, as stated in the Data Source.</p> <p>The denominator is the number of youth in care who turn age 18, as stated in the Data Source.</p> <p>Divide the numerator by the denominator. Multiply by 100 and state as a percentage.</p>
<p><b>Outcome #4:</b> Youth are fully prepared for adulthood.</p>
<p><b>Indicator c:</b> Percent of youth age 16 or older who have a driver's license or state identification card.</p>
<p><b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31. The quarterly measurements will be cumulative to determine the annual performance.</p>
<p><b>Target:</b> Data will be collected during the first year of placements and used to set a target.</p>
<p><b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to help the youth obtain a driver's license or a state identification card.</p>
<p><b>Data Sources:</b></p> <ul style="list-style-type: none"> <li>• Performance Management Evaluation Tool (PMET); information reported by the SSCC: Number of youth in foster care</li> </ul>

## Exhibit C: Change Log

<p>age 16 or older on the last day of the performance period who have been issued a driver's license and/or state identification card.</p> <ul style="list-style-type: none"><li>Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period: Number of youth in foster care age 16 or older on the last day of the performance period.</li></ul>
<p><b>Methodology:</b></p> <p>The numerator is the number of youth in foster care age 16 or older who had been issued a driver's license and/or state identification, as stated in the Data Source.</p> <p>The denominator is the number of youth in foster care age 16 or older, as stated in the Data Source.</p> <p>Divide the numerator by the denominator. Multiply by 100 and state as a percentage.</p>
<p><b>Outcome #5:</b> Children/youth in foster care are placed in the least restrictive placement setting.</p>
<p><b>Indicator:</b> Percent of children/youth in foster care placed in a foster family home.</p>
<p><b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.</p>
<p><b>Target:</b> 76.8%, based on the children/youth from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.</p>
<p><b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to place as many children/youth as possible in the least restrictive placement setting of a foster family home.</p>
<p><b>Data Source:</b> Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period:</p> <ul style="list-style-type: none"><li>Number of children/youth in placement in a foster family home with the SSCC on the last day of the performance period.</li><li>Number of children/youth in placement with the SSCC on the last day of the performance period.</li></ul>

## Exhibit C: Change Log

<p><b>Methodology:</b></p> <p>The numerator is the number of children/youth placed in a foster family home with the SSCC, as described in the Data Source.</p> <p>The denominator is the number of children/youth placed with the SSCC, as described in the Data Source.</p> <p>Divide the numerator by the denominator. Multiply by 100 and state as a percentage.</p>
<p><b>Outcome #6:</b> Children/youth participate in decisions that impact their lives.</p>
<p><b>Indicator a:</b> Percent of children/youth age 10 or older who participated in development of any DFPS-approved Service Plan.</p>
<p><b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.</p>
<p><b>Target:</b> 86.4%, based on the children/youth from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.</p>
<p><b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to actively engage children and youth in the decision-making process with parties and providers on issues affecting their life. This relates to Item 18 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.</p>
<p><b>Data Source:</b> Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period:</p> <ul style="list-style-type: none"><li>• Number of DFPS-approved Service Plans completed for children/youth age 10 or older during the performance period where the child/youth participated in the development of their Plan.</li><li>• Number of DFPS-approved Service Plans completed for children/youth age 10 or older during the performance period.</li></ul>
<p><b>Methodology:</b></p> <p>The numerator is the number of DFPS-approved Service Plans with child/youth participation , as described in the Data Source.</p>

## Exhibit C: Change Log

The denominator is the number of DFPS-approved Service Plans, as described in the Data Source.

Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

**Outcome #6:** Children/youth participate in decisions that impact their lives.

**Indicator b:** Percent of children/youth who participated in at least one discussion about the child's/youth's opinion regarding placement options.

**Performance Period:** Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.

**Target:** Data will be collected during the first year of placements and used to set a target.

**Purpose:** The purpose of this measure is to evaluate the SSCC's ability to include children/youth in placement decisions.

**Data Sources:**

- Performance Management Evaluation Tool (PMET); information reported by the SSCC: Unduplicated number of placement changes during the performance period where the child/youth in foster care participated, to the extent of the child's ability, in at least one discussion regarding their placement change that occurred.
- Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period: Number of placement changes during the performance period.

**Methodology:**

The numerator is the number of placement changes where children/youth were able to participate in discussions, as described in the Data Source.

The denominator is the number of placement changes, as described in the Data Source.

Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

**Exhibit C: Change Log**

<p><b>Outcome #6:</b> Children/youth participate in decisions that impact their lives.</p>
<p><b>Indicator c:</b> Percent of court hearings attended by children/youth age 10 or older.</p>
<p><b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.</p>
<p><b>Target:</b> Data will be collected during the first year of placements and used to set a target.</p>
<p><b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to include children/youth in the court process. This relates to Item 18 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.</p>
<p><b>Data Source:</b> Performance Management Evaluation Tool (PMET); information used for the performance period:</p> <ul style="list-style-type: none"> <li>• Number of court hearings attended by children/youth age 10 or older during the performance period.</li> <li>• Number of court hearings for children/youth age 10 or older during the performance period. A hearing spanning more than one day would be counted as one hearing. A hearing involving more than one child/youth would be counted for each child/youth age 10 or older.</li> </ul>
<p><b>Methodology:</b></p> <p>The numerator is the number of court hearings attended by children/youth, as described in the Data Source.</p> <p>The denominator is the number of court hearings for children/youth age 10 or older, as described in the Data Source.</p> <p>Divide the numerator by the denominator. Multiply by 100 and state as a percentage.</p>

Revision Number	Document Modified	Section Number	Effective Date
5.1	Exhibit A	Article I	09/01/2014
<p><b>Revision 5.1.</b> This Amendment modifies the Contract by adding the following definition for "Child under SSCC Supervision Requiring Manual Payment" in Article I of Exhibit A:</p>			

### Exhibit C: Change Log

A child without placement is defined as a child who arrives in an SSCC staff supervised setting before 10pm and/or is without placement for more than 8 hours at night.

Revision Number	Document Modified	Section Number	Effective Date
5.2	Exhibit A	Section 2.8	09/01/2014

**Revision 5.2.** This Amendment modifies the Contract by Section 2.8 of Exhibit A in its entirety and substituting the following for same:

**"Section 2.8. Required Reports.** The SSCC must ensure compliance with report requirements outlined in the SSCC contract and DFPS Residential Child-Care Minimum Standards. The SSCC must accurately complete cost reports, time studies, Internal Control Structure Questionnaires (ICSQs), Contract Monitoring surveys, Performance Measurement reports, and any other reports required and requested by the Department within time frames specified by DFPS. The SSCC must submit annual cost reports as required by 1 TAC §355, Subchapter H.

- (A) The number of subcontracts that are performance-based,
- (B) The number of SSCC and subcontractor (if applicable to the SSCC model) staff that receive Trauma Informed Care training annually,
- (C) Monthly staffing reports (including but not limited to, the number of vacancies by position type, the turnover rate by position type, and the new hires by position type),
- (D) Monthly report of incidents and complaints,
- (E) Monthly report on status of complaints/resolutions.
- (F) If the SSCC ties payment for care or placement to a utilization management review then the SSCC will provide a monthly report indicating the results of the utilization management review of each child in the SSCC continuum."

Revision Number	Document Modified	Section Number	Effective Date
6.1	Exhibit B UTC	Added new Section 10.1.9	

10.1.9 U.S. Department of Homeland Security's E-Verify System. Contractor certifies its use of the U.S. Department of Homeland Security's E-Verify system to determine the eligibility of all staff and subcontractors to perform work under this Contract within the United States of America. Upon request, Contractor must provide an electronic or hardcopy screenshot of the confirmation or tentative non-confirmation screen containing the E-Verify case verification number for each individual hired to perform work on the Contract. If this certification is falsely made, DFPS reserves the right to immediately terminate this Contract at no fault to the state and without prior notification. Contractor will be responsible for the costs of any re-solicitation that the DFPS must undertake to replace the terminated Contract.

Revision Number	Document Modified	Section Number	Effective Date
7.1	Exhibit A	Section 2.19(B)	06/01/2015

Revision 7.1. This Amendment modifies the Contract by deleting Section 2.19(B) of Exhibit A its entirety and substituting the following for same:

## Exhibit C: Change Log

"(B) Performance Measures. The contractor will achieve measures for the initial contract period. Measures for renewals are subject to change on an annual basis. DFPS may compute new baselines, and revise the indicators, targets, data sources, or methodologies for the measures during the contract period. The SSCC will be required to collect and report certain performance measure data in the DFPS Performance Management Evaluation Tool (PMET), which is an internet-based data collection and reporting system. The SSCC will be required to register an account in the PMET system after the first service is provided, according to the instructions found at:

<https://www.dfps.state.tx.us/application/PCSPMET>.

Select Help, then PMET User Guide. Documentation must be maintained in a manner which allows for testing the validity of results reported for each performance period. Results for this contract must be reported quarterly, according to the following schedule.

Performance Period	Period Covered	PMET Entry Period
Quarter 1	Sept, Oct, Nov	December 1-30
Quarter 2	Dec, Jan, Feb	March 1-30
Quarter 3	Mar, Apr, May	June 1-30
Quarter 4	Jun, Jul, Aug	September 1-30

If, at any time during the term of the contract, changes to a measure are necessary due to changes in federal or state laws, rules, regulations, or code, the performance of the SSCC will be measured under the new requirements. Performance measure data may be used by DFPS to make decisions about contract status, to adjust the nature and intensity of DFPS' contract monitoring and quality assurance activities, and to keep stakeholders informed about the success of the performance based contracting effort.

DFPS will track performance throughout the contract period. Any and all analyses can be used by DFPS to determine subsequent performance targets or the need for contract changes. The performance measures are defined below:

**Outcome 1:** Children/youth are safe in foster care.

**Indicator:** Percent of children/youth who do not experience an incidence of abuse, neglect or exploitation while placed with the SSCC.

**Performance Period:** Contractor performance for this outcome is determined for one or more of the following performance

**Exhibit C: Change Log**

<p>periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31. The quarterly measurements will be cumulative to determine the annual performance.</p>
<p><b>Target:</b> 100%</p>
<p><b>Purpose:</b> The purpose of this measure is to evaluate the Contractor's ability to safely place the children/youth referred to the SSCC. This outcome directly relates to DFPS' mission to protect children/youth from abuse/neglect and to Safety Outcome 2 measured by the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.</p>
<p><b>Data Source:</b> Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period:</p> <ul style="list-style-type: none"> <li>• Number of unduplicated children/youth who are/were in DFPS managing conservatorship and placed with the SSCC at any point during the performance period; and</li> <li>• Number of unduplicated children/youth who are/were in DFPS managing conservatorship, placed with the SSCC, and Designated Victims as determined by a Residential Child-Care Licensing (RCCL) investigation for which a disposition of Reason to Believe was made during the performance period.</li> </ul>
<p><b>Methodology:</b></p> <p>The numerator is the number of, Designated Victims as described in the Data Source.</p> <p>The denominator is the number of children/youth placed with the SSCC as described in the Data Source.</p> <p>Divide the numerator by the denominator. Subtract the result from one (1) to give the complimentary "Children/Youth not Designated Victims" measurement. Multiply by 100 and state as a percentage.</p>
<p><b>Outcome 2:</b> Children/youth have stability in their placement.</p>
<p><b>Indicator:</b> Percent of children/youth who have two or fewer placements during a two-year performance period, counting only placements that occur while in the SSCC's care.</p>
<p><b>Performance Period:</b> Contractor performance for this outcome is determined biennially but measured and reported for the</p>

## Exhibit C: Change Log

<p>following six month intervals, wholly or partially depending on the Contract start and end dates: September 1 through February 28/29 and March 1 through August 31. The six month measurements will be cumulative to determine the biennial performance.</p>
<p><b>Target:</b></p> <p>92.4% for children/youth already in care at the start of the performance period, based on the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.</p> <p>88.3% for children/youth entering care during the performance period, based on the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.</p>
<p><b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to improve placement stability. This relates to Item 6 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.</p>
<p><b>Data Source:</b> Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period applies to children in care on the last day of the reporting period:</p> <ul style="list-style-type: none"><li>• Number of children/youth who were in placement with the SSCC on the day before the performance period began.</li><li>• Number of children/youth who were in placement with the SSCC on the day before the performance period began and had two or fewer placements within the SSCC by the end of the performance period.</li><li>• Number of children/youth who were placed with the SSCC during the performance period.</li><li>• Number of children/youth who were placed with the SSCC during the performance period and had two or fewer placements within the SSCC by the end of the performance period.</li></ul>
<p><b>Methodology:</b></p> <p>Initially, Chapin Hall calculates the data to derive the performance result. Subsequent calculations may be performed by DFPS.</p>
<p><b>Outcome #3:</b> Children/youth are able to maintain connections to family and community.</p>
<p><b>Indicator a:</b> Percent of children/youth placed within 50 miles of their home.</p>
<p><b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance</p>

## Exhibit C: Change Log

<p>periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.</p>
<p><b>Target:</b> 72.3%, based on the children from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.</p>
<p><b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to serve children/youth closer to home, which increases the likelihood they will remain connected to their siblings, families, peers and schools. Close proximity makes it easier for parents, CPS case workers, and advocates to visit children/youth more frequently by reducing travel time and costs for all involved. This relates to Item 11 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.</p>
<p><b>Data Sources:</b></p> <ul style="list-style-type: none"><li>• Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period - number of children/youth who were in placement with the SSCC on the last day of the performance period.</li><li>• Mapping Software - number of children/youth who were in placement with the SSCC on the last day of the performance period and placed within 50 miles of their home (removal address) using the shortest driving distance, or distance along networks as defined by software systems.</li></ul>
<p><b>Methodology:</b></p> <p>The numerator is the number of children/youth who were placed within 50 miles of their home, as stated in the Data Source.</p> <p>The denominator is the number of children/youth who were placed with the SSCC, as stated in the Data Source.</p> <p>Divide the numerator by the denominator. Multiply by 100 and state as a percentage.</p>
<p><b>Outcome #3:</b> Children/youth are able to maintain connections to family and community.</p>
<p><b>Indicator b:</b> Percent of cases where all siblings are placed together.</p>
<p><b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.</p>

## Exhibit C: Change Log

**Target:** 71.1%, based on the providers from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.

**Purpose:** The purpose of this measure is to evaluate the SSCC's ability to place complete sibling groups together. This relates to Item 12 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.

**Data Source:** Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period:

- Number of sibling groups that were in placement with the SSCC on the last day of the performance period where all siblings were in the same placement. (Excludes any sibling in a hospital placement.)
- Number of sibling groups that were in placement with the SSCC on the last day of the performance period. (Only includes siblings placed with this SSCC and excludes any sibling in a hospital placement.)

**Methodology:**

The numerator is the number of sibling groups that were in the same placement, as stated in the Data Source.

The denominator is the number of sibling groups that were placed with the SSCC, as stated in the Data Source.

Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

**Outcome #3:** Children/youth are able to maintain connections to family and community.

**Indicator c:** Percent of children/youth in foster care who have at least one monthly personal contact with a Family member who is not a parent or sibling but could be another person who has a significant, long-standing relationship with the Child or the Child's family and is identified as appropriate for contact by DFPS.

**Performance Period:** Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.

**Target:** Data will be collected during the first year of placements and used to set a target.

**Exhibit C: Change Log**

<p><b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to help the child/youth maintain connections with Family, other than parents or siblings, and others who are important to the child/youth. This directly relates to Item 14 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.</p>
<p><b>Data Source:</b> Performance Management Evaluation Tool (PMET); information reported by the SSCC:</p> <ul style="list-style-type: none"> <li>• Number of children/youth under age 18 who have had at least one personal contact each month during the performance period with a Family member who is not a parent or sibling but could be another person who has a significant, long-standing relationship with the Child or the Child's family and is identified as appropriate for contact by DFPS.</li> <li>• Number of children/youth under age 18 who had at least one Family member who is not a parent or sibling but could be another person who has a significant, long-standing relationship with the Child or the Child's family and is identified as appropriate for contact by DFPS.</li> </ul>
<p><b>Methodology:</b>          The numerator is the number of children/youth who had at least one personal contact each month, as stated in the Data Source.           The denominator is the number of children/youth, as stated in the Data Source. Divide the numerator by the denominator.           Multiply by 100 and state as a percentage.</p>
<p><b>Outcome #3:</b> Children/youth are able to maintain connections to family and community.</p>
<p><b>Indicator d:</b> Percent of children/youth in foster care who have at least monthly personal contact with each sibling in foster care.</p>
<p><b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.</p>
<p><b>Target:</b> Data will be collected during the first year of placements and used to set a target.</p>
<p><b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to help the child/youth maintain connections with siblings who are also in foster care. This relates to Item 13 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.</p>

## Exhibit C: Change Log

<p><b>Data Source:</b> Performance Management Evaluation Tool (PMET); information reported by the SSCC:</p> <ul style="list-style-type: none"> <li>• Number of children/youth under age 18 who are part of a sibling group not placed together and have had at least one face-to-face contact with each sibling placed in the same region or within 50 miles, or at least two telecommunications contacts with each sibling placed in a different region and more than 50 miles away, for each month, or portion thereof, not placed together during the performance period.</li> <li>• Number of children/youth under age 18 who are part of a sibling group not placed together during any part of the performance period. Exceptions to this include when sibling contact is prohibited by court order or contrary to the best interest of the child/youth, as documented in any of the Plans of Service of a sibling or by a mental health professional treating the sibling. (Includes all siblings in any DFPS placement.)</li> </ul>	
<p><b>Methodology:</b>                  The numerator is the number of children/youth who are part of a sibling group and had the specified contact(s) each month, as stated in the Data Source.</p> <p>The denominator is the number of children/youth who are part of a sibling group, as stated in the Data Source.</p> <p>Divide the numerator by the denominator. Multiply by 100 and state as a percentage.</p>	
<p><b>Outcome #4:</b> Youth are fully prepared for adulthood.</p>	
<p><b>Indicator a:</b> Percent of Youth in foster care who have a Regular Job at some time during the year.</p>	
<p><b>Performance Period:</b> Contractor performance for this outcome is determined annually but measured quarterly throughout the contract period, using the following quarters, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31. The quarterly measurements will be cumulative to determine the annual performance.</p>	
<p><b>Target:</b> Data will be collected during the first year of placements and used to set a target.</p>	
<p><b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to help the child/youth obtain job experience in preparation for adulthood.</p>	
<p><b>Data Sources:</b> Performance Management Evaluation Tool (PMET); information reported by the SSCC:</p>	

## Exhibit C: Change Log

- Number of youth in care who are age 16 or older on or before the last day of the performance period and have had a Regular Job during the performance period.
- Number of youth in care who are age 16 or older on or before the last day of the performance period.

### Methodology:

The numerator is the number of youth in care who had a Regular Job during the performance period, as stated in the Data Source. Quarterly data will be added together.

The denominator is the number of youth in care, as stated in the Data Source. Quarterly data will be added together.

Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

**Outcome #4:** Youth are fully prepared for adulthood.

**Indicator b:** Percent of youth who turned 18 and have completed PAL Life Skills Training.

**Performance Period:** Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.

**Target:** 72.6%, based on the children/youth from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.

**Purpose:** The purpose of this measure is to evaluate the SSCC's ability to help the youth complete PAL training before his/her 18<sup>th</sup> birthday.

**Data Source:** Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period:

- Number of SSCC youth in care who turn age 18 at any time during the performance period and have completed PAL Life Skills Training before their birthday.
- Number of SSCC youth in care who turn age 18 at any time during the performance period.

## Exhibit C: Change Log

<p><b>Methodology:</b></p> <p>The numerator is the number of youth in care who turn age 18 and have completed PAL Life Skills Training, as stated in the Data Source.</p> <p>The denominator is the number of youth in care who turn age 18, as stated in the Data Source.</p> <p>Divide the numerator by the denominator. Multiply by 100 and state as a percentage.</p>
<p><b>Outcome #4:</b> Youth are fully prepared for adulthood.</p>
<p><b>Indicator c:</b> Percent of youth age 16 or older who have a driver's license or state identification card.</p>
<p><b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31. The quarterly measurements will be cumulative to determine the annual performance.</p>
<p><b>Target:</b> Data will be collected during the first year of placements and used to set a target.</p>
<p><b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to help the youth obtain a driver's license or a state identification card.</p>
<p><b>Data Sources:</b> Performance Management Evaluation Tool (PMET); information reported by the SSCC:</p> <ul style="list-style-type: none"><li>• Number of youth in foster care age 16 or older on or before the last day of the performance period who have been issued a driver's license and/or state identification card.</li><li>• Number of youth in foster care age 16 or older on or before the last day of the performance period.</li></ul>
<p><b>Methodology:</b></p> <p>The numerator is the number of youth in foster care age 16 or older who had been issued a driver's license and/or state identification, as stated in the Data Source.</p> <p>The denominator is the number of youth in foster care age 16 or older, as stated in the Data Source.</p>

## Exhibit C: Change Log

Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

**Outcome #5:** Children/youth in foster care are placed in the least restrictive placement setting.

**Indicator:** Percent of children/youth in foster care placed in a foster family home.

**Performance Period:** Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.

**Target:** 76.8%, based on the children/youth from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.

**Purpose:** The purpose of this measure is to evaluate the SSCC's ability to place as many children/youth as possible in the least restrictive placement setting of a foster family home.

**Data Source:** Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period:

- Number of children/youth in placement in a foster family home with the SSCC on the last day of the performance period.
- Number of children/youth in placement with the SSCC on the last day of the performance period.

**Methodology:**

The numerator is the number of children/youth placed in a foster family home with the SSCC, as described in the Data Source.

The denominator is the number of children/youth placed with the SSCC, as described in the Data Source.

Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

**Outcome #6:** Children/youth participate in decisions that impact their lives.

**Indicator a:** Percent of children/youth age 10 or older who participated in development of any DFPS-approved Service Plan.

**Exhibit C: Change Log**

<p><b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.</p>
<p><b>Target:</b> 86.4%, based on the children/youth from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.</p>
<p><b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to actively engage children and youth in the decision-making process with parties and providers on issues affecting their life. This relates to Item 18 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.</p>
<p><b>Data Source:</b> Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period:</p> <ul style="list-style-type: none"> <li>• Number of DFPS-approved Service Plans completed for children/youth age 10 or older during the performance period where the child/youth participated in the development of their Plan.</li> <li>• Number of DFPS-approved Service Plans completed for children/youth age 10 or older during the performance period.</li> </ul>
<p><b>Methodology:</b></p> <p>The numerator is the number of DFPS-approved Service Plans with child/youth participation, as described in the Data Source.</p> <p>The denominator is the number of DFPS-approved Service Plans, as described in the Data Source.</p> <p>Divide the numerator by the denominator. Multiply by 100 and state as a percentage.</p>
<p><b>Outcome #6:</b> Children/youth participate in decisions that impact their lives.</p>
<p><b>Indicator b:</b> Percent of children/youth who participated in at least one discussion about the child's/youth's opinion regarding placement options.</p>
<p><b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1</p>

**Exhibit C: Change Log**

through February 28/29, March 1 through May 31, and June 1 through August 31.
<b>Target:</b> Data will be collected during the first year of placements and used to set a target.
<b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to include children/youth in placement decisions.
<p><b>Data Sources:</b> Performance Management Evaluation Tool (PMET); information reported by the SSCC:</p> <ul style="list-style-type: none"> <li>• Number of placement changes within the SSCC network during the performance period of children/youth, age 5 or older at the time of the placement change, who participated, in at least one discussion regarding their placement change prior to the placement change occurring. Initial placements into the SSCC network are excluded from the count.</li> <li>• Number of placement changes within the SSCC network during the performance period of children/youth age 5 or older at the time of the placement change. Initial placements into the SSCC network are excluded from the count.</li> </ul>
<p><b>Methodology:</b></p> <p>The numerator is the number of placement changes where children/youth were able to participate in discussions, as described in the Data Source.</p> <p>The denominator is the number of placement changes, as described in the Data Source.</p> <p>Divide the numerator by the denominator. Multiply by 100 and state as a percentage.</p>
<b>Outcome #6:</b> Children/youth participate in decisions that impact their lives.
<b>Indicator c:</b> Percent of court hearings attended by children/youth age 10 or older.
<b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.
<b>Target:</b> Data will be collected during the first year of placements and used to set a target.
<b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to include children/youth in the court process. This relates to Item 18 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for

**Exhibit C: Change Log**

Children and Families.
<p><b>Data Source:</b> Performance Management Evaluation Tool (PMET); information used for the performance period:</p> <ul style="list-style-type: none"> <li>• Number of court hearings attended by children/youth age 10 or older during the performance period.</li> <li>• Number of court hearings for children/youth age 10 or older during the performance period. A hearing spanning more than one day would be counted as one hearing. A hearing involving more than one child/youth would be counted for each child/youth age 10 or older.</li> </ul>
<p><b>Methodology:</b></p> <p>The numerator is the number of court hearings attended by children/youth, as described in the Data Source.</p> <p>The denominator is the number of court hearings for children/youth age 10 or older, as described in the Data Source.</p> <p>Divide the numerator by the denominator. Multiply by 100 and state as a percentage.</p>

Revision Number	Document Modified	Section Number	Effective Date
Revision Number	Document Modified	Section Number	Effective Date
Revision Number	Document Modified	Section Number	Effective Date
Revision Number	Document Modified	Section Number	Effective Date
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**Exhibit C: Change Log**

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<b>Revision Number</b>	<b>Document Modified</b>	<b>Section Number</b>	<b>Effective Date</b>
<b>Revision Number</b>	<b>Document Modified</b>	<b>Section Number</b>	<b>Effective Date</b>
<b>Revision Number</b>	<b>Document Modified</b>	<b>Section Number</b>	<b>Effective Date</b>



## TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES

COMMISSIONER  
John J. Specia, Jr.

05/02/2014

CERTIFIED MAIL

Gary Buff  
Chief Operating Officer  
ACH Child and Family Services  
3712 Wichita Street  
Fort Worth, TX 76119  
(817) 886-7117

**RE: Contract Amendment for Contract #24118890**

Mr. Buff:

The Texas Department of Family and Protective Services (DFPS) has processed the attached unilateral amendment to the above referenced contract with ACH Child and Family Services of Texas (ACH) in compliance with legislative requirements of Section 472 of Title IV-E of the Social Security Act. It is important that you review the amendment documents thoroughly. **This contract amendment is retroactively effective as of the effective date of the contract January 1, 2014.** If you have any questions, please contact me at (512) 438-3596.

Respectfully,

Judy Pavone  
DFPS Contract Administration Manager  
Mailcode W-157  
P.O. Box 149030  
Austin, TX 78714-9030  
(512) 438-3596  
[judy.pavone@dfps.state.tx.us](mailto:judy.pavone@dfps.state.tx.us)

**Purchased Client Services Contract  
Amendment**

**Contract #24118890 - Amendment #1**

This AMENDMENT (Amendment) of contract #24118890 (Agreement or Contract) is entered into by and between the **Texas Department of Family and Protective Services** (DFPS or the Department) and **ACH Child and Family Services** (Contractor).

**1. Purpose**

Section 9.02 of the Agreement stipulates that DFPS may unilaterally amend the Contract to incorporate new or revised federal or state laws, regulations, rules, or policies. Both DFPS and Contractor agree that the Contract should be amended to reflect the requirements of Section 472 of Title IV-E of the Social Security Act. DFPS procured this Contract under RFP #530-13-0070 for Single Source Continuum Contractor services and it has been amended 1 time. Both DFPS and ACH Child and Family Services agree that the enumerated revisions below represent necessary changes for the effective administration of the foster care redesign initiative and this SSCC contract.

**2. Effect of Amendment on Contract**

- 2.1. Unless otherwise modified, the terms and conditions of the Contract shall remain in full force and effect.
- 2.2. **Revision 1.1.** This Amendment modifies the Contract by adding new Sections 3.14 and 3.15 to the end of Article III, Exhibit A:

**"Section 3.14 Foster Care Reimbursement Requirements.**

- (A) DFPS will reimburse the SSCC for the calendar day of placement, but not for the calendar day of discharge.
- (B) DFPS will provide the SSCC notice in writing of any change that affects payments to the SSCC, unless court ordered or there is immediate risk to safety. DFPS must provide notice to the SSCC within two (2) business days of any change in a child's eligibility. DFPS will pay the SSCC for days of care provided up until the time DFPS notifies the SSCC of a change, even if a child's eligibility ended prior to notification.
- (C) DFPS will reimburse the SSCC for up to 14 days of foster care in the following circumstances:
  - (1) Psychiatric hospitalization
  - (2) Medical facility hospitalization
  - (3) Runaway
  - (4) Unauthorized placement
  - (5) Temporary placement/visit in own home
  - (6) Locked facility, jail, juvenile detention center
  - (7) Short-term substance abuse placement
- (D) Under the above-referenced circumstances DFPS would reimburse the SSCC for days of foster care on behalf of a child who is no longer in that provider's care, in order to reserve space for the child's anticipated return to the same placement at a date in the near future. The maximum duration of continued payments to the provider during a child's absence is subject to the limitations set forth in this section.
- (E) Payments to the SSCC for foster care during a child's absence will only be made if each

**Purchased Client Services Contract  
Amendment**

of the following conditions are met:

- (1) The SSCC plans to return the child to the same placement at the end of the absence;
  - (2) The provider agrees to reserve space for the child's return for as long as payments are made in the child's absence; and
  - (3) The SSCC is not making foster care payments on behalf of this same child to any other provider (with the exception of what is required as a part of the minimum pass-through to the child's foster parent) during the child's absence.
- (G) DFPS will not reimburse the SSCC for days of foster care when Children and/or Youth reside in the following non-DFPS paid placements:
- (1) Nursing home placement
  - (2) Intermediate care facilities for persons with mental retardation (ICFMR)
  - (3) State Supported Living Centers (SSLC)
  - (4) Placed with a non-licensed relative caregiver
  - (5) Pre-consummated adoptive placement
  - (6) Texas Youth Commission facility
  - (7) Texas State Hospitals

**Section 3.15 Temporary Absences.** For children who are temporarily absent from a foster care facility for the reasons noted in Section 3.14(C) of this Contract, the SSCC must always:

- (A) Give emotional support to the child (via active participation in the child's treatment while hospitalized).
- (B) Meet the child's concrete needs (providing clothing, etc.).
- (C) Ensure that the child has frequent face-to-face contact on a regular basis with the SSCC continuum of care (being physically present with the child at the hospital as required by some medical facilities, etc.).
- (D) Facilitate family visits, as appropriate.
- (E) Communicate with the medical facility care team regarding child's progress and discharge plan."

This Unilateral Amendment to Contract #24118890 is effective as of the effective date of the Contract (01/01/2014).



## TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES

COMMISSIONER  
John J. Specia, Jr.

05/06/2014

CERTIFIED MAIL

Gary Buff  
Chief Operating Officer  
ACH Child and Family Services  
3712 Wichita Street  
Fort Worth, TX 76119  
(817) 886-7117

**RE: Contract Amendment for Contract # 24118890**

Mr. Buff:

The Texas Department of Family and Protective Services (DFPS) has processed the attached unilateral amendment to the above referenced contract with ACH Child and Family Services of Texas (ACH) in compliance with the 83<sup>rd</sup> Legislative Session. It is important that you review the amendment documents thoroughly. **This contract amendment is retroactively effective date of the contract.** If you have any questions or do not agree that the contract requires an amendment, please contact me at (512) 438-3596.

Respectfully,

Judy Pavone  
DFPS Contract Administration Manager  
Mailcode W-157  
P.O. Box 149030  
Austin, TX 78714-9030  
(512) 438-3596  
[judy.pavone@dfps.state.tx.us](mailto:judy.pavone@dfps.state.tx.us)

**Purchased Client Services Contract  
Amendment**

**Contract #24118890**

**Amendment #2**

This AMENDMENT (Amendment) of contract #24118890 (Agreement or Contract) is entered into by and between the **Texas Department of Family and Protective Services** (DFPS or the Department) and **ACH Child and Family Services** (ACH) (Contractor).

**1. Purpose**

Section 8.02 of the Agreement stipulates that DFPS may unilaterally amend the Contract to incorporate new or revised federal or state laws, regulations, rules, or policies. Both DFPS and Contractor agree that Section 3.04(B) of the Contract reads, in part that "If the appropriated foster care rates change as a result of the 83rd Texas Legislative Session, the amount of the required minimum pass through required will be adjusted." Since the appropriated foster care rates changed as a result of the 83<sup>rd</sup> Texas Legislature, both DFPS and Contractor agree that the Contract requires a unilateral amendment to reflect the current minimum pass through rate. DFPS procured this Contract under RFP #530-13-0070 for Single Source Continuum Contractor services and it has been amended 1 time. Both DFPS and ACH agree that the enumerated revisions below represent necessary changes for the effective administration of the foster care redesign initiative and this SSCC contract.

**2. Effect of Amendment on Contract**

- 2.1. Unless otherwise modified, the terms and conditions of the Contract shall remain in full force and effect.
- 2.2. **Revision 2.1.** This Amendment modifies the Contract by deleting Section 3.04(B) in its entirety and substituting the following for same.

**"B. Minimum Pass-Through Requirement.** The SSCC must remit a minimum dollar amount of the daily foster care rate to foster parents to pay for child maintenance costs of children and youth placed pursuant to this contract. The minimum dollar amount will be determined by HHSC based on the most recent United States Department of Agriculture (USDA) Expenditures on Children by Families, Estimated Annual Expenditures on a Child by Husband-Wife Families, Urban South, with before tax income falling into middle USDA income bracket, inflated to the rate period, excluding expenditures on health care, child care and education. If HHSC implements a change in the applicable foster care rate(s), DFPS may change the minimum pass-through dollar amount(s). The SSCC must document the payment schedule for services provided through the SSCC demonstrating the provision of required pass through for foster families. The required minimum pass through dollar amount to a foster parent in all of the catchment areas is \$23.10 per day. If the appropriated foster care rates change as a result of the 84th Texas Legislative Session, the amount of the required minimum pass through required will be adjusted."

This Unilateral Amendment to Contract #24118890 is effective as of the effective date of the Contract (01/01/2014).

**Purchased Client Services Contract  
Amendment**

September 2013

**Contract #24118890**

**Amendment #3**

This AMENDMENT (Amendment) of contract #24118890 (Agreement or Contract) is entered into by and between the **Texas Department of Family and Protective Services** (DFPS or the Department) and **ACH Child and Family Services** (Contractor).

**1. Purpose**

Section 8.01 of the Agreement stipulates that the Contract may only be modified through a written amendment mutually agreed upon and signed by both parties. DFPS procured this Contract under RFP #530-13-0070 for Single Source Continuum Contractor services and it has been amended 2 times. Both DFPS and ACH Child and Family Services agree that the enumerated revisions below represent necessary changes for the effective administration of the foster care redesign initiative and this SSCC contract.

**2. Effect of Amendment on Contract**

**2.1.** Unless otherwise modified, the terms and conditions of the Contract shall remain in full force and effect.

**2.2. Revision 3.1.** This Amendment modifies the Contract by deleting Section 8.02 of the Negotiated Contract in its entirety and substituting the following for same:

**"Section 8.02. State Agency's Contact Information.** The contact information of DFPS for all notices is:

**Judy Pavone  
DFPS Contract Administration Manager  
Mailcode W-157  
P.O. Box 149030  
Austin, TX 78714-9030  
(512) 438-3596  
judy.pavone@dfps.state.tx.us"**

**2.3. Revision 3.2.** This Amendment modifies the Contract by adding the following definition for "Financial Literacy Education Program" to Article I of Exhibit A:

**"Financial Literacy Education Program:** Education, training and experiential support that includes:

- A) obtaining and interpreting a credit score;
- B) protecting, repairing, and improving a credit score;
- C) avoiding predatory lending practices;
- D) saving money and accomplishing financial goals through prudent financial management practices;
- E) using basic banking and accounting skills, including balancing a checkbook;
- F) using debit and credit cards responsibly;
- G) understanding a paycheck and items withheld from a paycheck; and
- H) protecting financial, credit, and identifying information in personal and professional relationships."

**2.4. Revision 3.3.** This Amendment modifies the Contract by adding the following definition for "Reunification" to Article I of Exhibit A:

**Purchased Client Services Contract  
Amendment**

**"Reunification:** Identification of a child's own home as the safe and permanent living situation towards which services are directed. Reunification means that (1) DFPS has removed the child from the home and (2) DFPS has determined that the child's parents are willing and, after completing services, able to provide the child with a safe living environment. Reunification occurs when the child has returned to the home."

**2.5. Revision 3.4.** This Amendment modifies the Contract by adding new subsection (I) to Section 2.14 of Exhibit A in its entirety and substituting the following for same:

- (I) "DFPS will only refer children in paid foster care from the 3b catchment area (Erath, Palo Pinto, Parker, Hood, Johnson, Somervell and Tarrant counties) to the SSCC. The Department understands that the SSCC must have the ability to manage available capacity in Region 3b in order to ensure that children are placed within, or closer to, their home communities. For that reason, DFPS will not utilize any capacity maintained by any provider under a Legacy Contract in the Region 3b Catchment area unless Department placement staff can provide sufficient justification that: (1) placement within the catchment area is in the best interests of the child and (2) placement staff has exhausted all other placement alternatives (including why these placements were denied or not appropriate). Placement staff must provide this justification through their chain of command, up to the CPS Regional Director for Region 3, who will work with ACH and OCOK in making a determination of whether or not to approve the placement."

**2.6. Revision 3.5.** This Amendment modifies the Contract by deleting both charts in Section 3.01 of Exhibit A in their entirety.

**2.7. Revision 3.6.** This Amendment modifies the Contract by deleting the final sentence of Section 3.01 of Exhibit A in its entirety and substituting the following for same:

"The estimated DFPS budget for child placement and contract management staff resources allocated to the catchment area in FY2013 and FY2014 is \$526,087.00."

**2.8. Revision 3.7.** This Amendment modifies the Contract by deleting Section 3.10 of Exhibit A in its entirety and substituting the following for same:

**"Section 3.10. Adoption Funds (Stages I, II, III).** DFPS will pay the SSCC a fee for service rate for adoption services as described below in Charts 1 and 2:

Chart 1: Adoption Fee for Service Rates		
Service	Adoptive Type	Billing and Payment
		Maximum to be Billed
Placement Services	Single foster/adopt child, no siblings	\$0
	Single child adoption (non-foster parent)	\$4,400

**Purchased Client Services Contract  
Amendment**

	Foster/adopt sibling group	\$0		
	Sibling group adoption	2 siblings	\$5,500	
		3 siblings	\$6,600	
		4 siblings	\$7,700	
		5 siblings	\$8,800	
		6 siblings	\$9,900	
<b>Post-Placement Services</b>	Single foster/adopt child, no siblings	\$4,400		
	Single child adoption (non-foster parent)	\$4,400		
	Foster/adopt sibling group	\$5,500		
	Sibling group adoption	2 siblings		\$5,500
		3 siblings		\$6,600
		4 siblings		\$7,700
		5 siblings		\$8,800
	6 siblings		\$9,900	

**Chart 2: Adoption Fee for Service Rates for Children Above Basic Service Level**

Service	Adoptive Type	Billing and Payment		
		Maximum to be Billed		
<b>Placement Services</b>	Single foster/adopt child, no siblings	\$0		
	Single child adoption (non-foster parent)	\$5,500		
	Foster/adopt sibling group	\$0		
	Sibling group adoption	For Each Moderate Level Child	\$5,500	
		For Each Basic Level Child	\$2,200	
<b>Post-Placement Services</b>	Single foster/adopt child, no siblings	\$5,500		
	Single child adoption (non-foster parent)	\$5,500		

**Purchased Client Services Contract  
Amendment**

Foster/adopt sibling group		\$7,700
Sibling group adoption	For Each Moderate Level Child	\$5,500
	For Each Basic Level Child	\$2,200

The Department is not obligated to pay unauthorized costs or to pay more than the SSCC's reasonable, allowable, and actually incurred costs consistent with federal and state regulations.

**2.9. Revision 3.8.** This Amendment modifies the Contract by deleting the chart labeled "Fiscal Year 2014 Estimated Appropriated Purchase of Services Funding Allocations for Catchment Area" in Section 3.12 of Exhibit A in its entirety and substituting the following for same:

**Chart 3: Fiscal Year 2014 Estimated Appropriated Purchase of Services Funding Allocations for Catchment Area**

Stage I			Stage II			Total
Chafee - PAL Life Skills Services	Foster Day Care Services	Total Stage I Annual Allocation	Substance Abuse Purchased Services	Other CPS Purchased Services	Total Stage II Additional Annual Allocation	Total Stages I and II Annual Allocation
\$92,703	\$945,460	\$1,038,163	\$770,387	\$158,237	\$928,624	\$1,966,787

**Note:**

SSCC funding for purchase of services will be based on fiscal years 2014-2015 appropriated funding and allocated between legacy children and SSCC children. The estimated amounts provided in the table above represents funding for all children in the catchment area.

Foster Day Care funds are provided by the Texas Workforce Commission (TWC) contingent upon meeting certain eligibility requirements. DFPS will pay daycare providers directly with TWC funds upon receipt of a properly authorized request from the SSCC, which will manage the utilization of the above identified funds for daycare services in the catchment area.

**2.10. Revision 3.9.** This Amendment modifies the Contract by deleting Section 3.03 of Exhibit A in its entirety and substituting the following for same:

**"Section 3.03. Quality and Utilization Management Contract Funds.** As DFPS and the SSCC move through the Stages of Implementation, some of the quality and utilization management functions performed by DFPS (via a third-party contract) will transfer to the SSCC. As a result, a transfer of resources commensurate with the transfer of functions from DFPS to the SSCC will occur. DFPS will retain the resources associated with the functions necessary to operate the Region 3b legacy system,

and the Department will provide a percentage of \$99,179.00 to the SSCC that reflects the corresponding level of functions that have transferred from DFPS to the SSCC. Both DFPS and the SSCC agree that this function transfer percentage will be determined by using the percent of children/youth who originated from Region 3b who have moved into the SSCC network of care."

**2.11. Revision 3.10.** This Amendment modifies the Contract by adding new subsection Section 2.16 to Exhibit B:

**2.16 "Placement Disruption.** A placement disruption occurs when a child must move from one paid foster care setting to another paid foster care setting because such setting is either not in the best interests of the child to remain in his or her current setting or because the current setting is no longer able to meet the needs of the child. The SSCC must make all reasonable attempts to prevent placement disruptions.

**2.16.1** If a child referred to the SSCC requires a placement disruption and moves to a provider within the SSCC system of care, then the SSCC must ensure that the child's former provider completes DFPS Form 2109 and provides copies to the child's new provider and to the SSCC. The SSCC must keep copies of all DFPS Form 2109 and provide such copies to DFPS upon request.

**2.16.2** If a child referred to the SSCC requires a placement disruption and must leave the SSCC system of care, then the SSCC must ensure that the child's former provider completes DFPS Form 2109 and provide copies to the SSCC. Upon receipt such form, the SSCC will retain a copy and provide copies to the Caseworker, the Caseworker's Chain of Command, and the State Office Discharge Mailbox at dischargemailbox@dfps.state.tx.us."

**2.12. Revision 3.11.** This Amendment modifies the Contract by adding new subsection Section 2.17 to Exhibit B:

**"Basic Living and Social Skills.** The Contractor must ensure for all Children that Caregivers:

- 1) Teach Basic Living and Social Skills.
- 2) Maximize opportunities for learning through the use of Experiential Life Skills Activities.
- 3) Provide access to Experiential Life Skills Activities provided by community resources;
- 4) Promote the ability to appropriately care for themselves and function in the community.
- 5) Assist Children ages 14 or older who have a source of income to establish a savings plan and, if available, a savings account to manage independently; and
- 6) Provide or assist Children ages 18 up to 22 years of age who have a source of income to obtain a savings or checking account with a Financial Institution in accordance with Texas Finance Code §201.101."

**2.13. Revision 3.12.** This Amendment modifies the Contract by deleting Section 10.1.2 of Exhibit B in its entirety and substituting the following for same:

**10.1.2. Suspension, Ineligibility, and Voluntary Exclusion.** Federal Law (2 CFR 180, 2 CFR 376, and Executive Orders 12549, 13224, and 12689) requires DFPS to screen each covered Contractor

**Purchased Client Services Contract  
Amendment**

to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Contractor certifies the following:

- 10.1.2.1. That Contractor and Contractor's principals are, to the best of its knowledge and belief, not on the specially designated nationals list or debarred, suspended, declared ineligible, or voluntarily excluded from participation in this solicitation or any resulting contract.
- 10.1.2.2. That Contractor will not knowingly enter into any subcontract with an entity who is on the specially designated nationals list or debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction. Contractor will also not knowingly enter into any subcontract with an entity whose principals are on the specially designated nationals list or debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
- 10.1.2.3. That Contractor will include this section regarding debarment, suspension, ineligibility, and voluntary exclusion, and the specially designated nationals list without modification in any subcontracts or solicitations for subcontracts.

The parties to Contract #24118890 have duly executed this Amendment to be effective 07/01/2014.

Texas Department of Family  
and Protective Services

Contractor:



Signature

Printed Name: Kathleen De

Title: Associate Com

9-29-14

Date



Signature

Printed Name: Wayne Carson

Title: CEO

9/15/14

Date



**TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES**

COMMISSIONER  
John J. Specia, Jr.

10/13/2014

CERTIFIED MAIL

Gary Buff  
Chief Operating Officer  
ACH Child and Family Services  
3712 Wichita Street  
Fort Worth, TX 76119  
(817) 886-7117

**RE: Contract Amendment #4 for Contract #24118890**

Mr. Buff:

Enclosed you will find your copy of the signed amendment #4 related to the negotiated performance measures of your contract with the Texas Department of Family and Protective Services (DFPS). A copy of the current change log has also been included

Respectfully,

Judy Pavone  
DFPS Contract Administration Manager  
Mailcode W-157  
P.O. Box 149030  
Austin, TX 78714-9030  
(512) 438-3596  
[judy.pavone@dfps.state.tx.us](mailto:judy.pavone@dfps.state.tx.us)

**Purchased Client Services Contract  
Amendment**

**Contract #24118890**

**Amendment #4**

This AMENDMENT (Amendment) of contract #24118890 (Agreement or Contract) is entered into by and between the **Texas Department of Family and Protective Services** (DFPS or the Department) and **ACH Child and Family Services** (Contractor).

**1. Purpose**

Section 8.01 of the Agreement stipulates that the Contract may only be modified through a written amendment mutually agreed upon and signed by both parties. DFPS procured this Contract under RFP #530-13-0070 for Single Source Continuum Contractor services and it has been amended 3 times. Both DFPS and ACH Child and Family Services agree that the enumerated revisions below represent necessary changes for the effective administration of the foster care redesign initiative and this SSCC contract.

**2. Effect of Amendment on Contract**

**2.1.** Unless otherwise modified, the terms and conditions of the Contract shall remain in full force and effect.

**2.2. Revision 4.1.** This Amendment modifies the Contract by deleting Section 2.19(B) of Exhibit A its entirety and substituting the following for same:

**"(B) Performance Measures.** The contractor will achieve measures for the initial contract period. Measures for renewals are subject to change on an annual basis. DFPS may compute new baselines, and revise the indicators, targets, data sources, or methodologies for the measures during the contract period. The SSCC will be required to collect and report certain performance measure data in the DFPS Performance Management Evaluation Tool (PMET), which is an internet-based data collection and reporting system. The SSCC will be required to register an account in the PMET system within 30 days after the first service is provided, according to the instructions found at:

<https://www.dfps.state.tx.us/application/PCSPMET>.

Select Help, then PMET User Guide. Documentation must be maintained in a manner which allows for testing the validity of results reported for each performance period. Results for this contract must be reported quarterly, according to the following schedule.

<b>Performance Period</b>	<b>Period Covered</b>	<b>PMET Entry Period</b>
Quarter 1	Sept, Oct, Nov	December 1-30
Quarter 2	Dec, Jan, Feb	March 1-30
Quarter 3	Mar, Apr, May	June 1-30
Quarter 4	Jun, Jul, Aug	September 1-30

If, at any time during the term of the contract, changes to a measure are necessary due to changes in federal or state laws, rules, regulations, or code, the performance of the SSCC will be measured under the new requirements.

Performance measure data may be used by DFPS to make decisions about contract status, to adjust the nature and intensity of DFPS' contract monitoring and quality assurance activities, and to keep stakeholders informed about the success of the performance based contracting effort.

## Purchased Client Services Contract Amendment

DFPS will track performance throughout the contract period. Any and all analyses can be used by DFPS to determine subsequent performance targets or the need for contract changes. The performance measures are defined below:

<b>Outcome 1:</b> Children/youth are safe in foster care.
<b>Indicator:</b> Percent of children/youth who do not experience an incidence of abuse, neglect or exploitation while placed with the SSCC.
<b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31. The quarterly measurements will be cumulative to determine the annual performance.
<b>Target:</b> 100%
<b>Purpose:</b> The purpose of this measure is to evaluate the Contractor's ability to safely place the children/youth referred to the SSCC. This outcome directly relates to DFPS' mission to protect children/youth from abuse/neglect and to Safety Outcome 2 measured by the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.
<p><b>Data Source:</b> Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period:</p> <ul style="list-style-type: none"> <li>• Number of unduplicated children/youth who are/were in DFPS managing conservatorship and placed with the SSCC at any point during the performance period; and</li> <li>• Number of unduplicated children/youth who are/were in DFPS managing conservatorship, placed with the SSCC, and Designated Victims as determined by a Residential Child-Care Licensing (RCCL) investigation for which a disposition of Reason to Believe was made during the performance period.</li> </ul>
<p><b>Methodology:</b>                  The numerator is the number of, Designated Victims as described in the Data Source.                  The denominator is the number of children/youth placed with the SSCC as described in the Data Source.                  Divide the numerator by the denominator. Subtract the result from one (1) to give the complimentary "Children/Youth not Designated Victims" measurement. Multiply by 100 and state as a percentage.</p>
<b>Outcome 2:</b> Children/youth have stability in their placement.
<b>Indicator:</b> Percent of children/youth who have two or fewer placements during a two-year performance period, counting only placements that occur while in the SSCC's care.
<b>Performance Period:</b> Contractor performance for this outcome is determined biennially but measured and reported for the following six month intervals, wholly or partially depending on the Contract start and end dates: September 1 through February 28/29 and March 1 through August 31. The six month measurements will be cumulative to determine the biennial performance.
<b>Target:</b> 92.4% for children/youth already in care at the start of the performance period, based on the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.  88.3% for children/youth entering care during the performance period, based on the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.

### Purchased Client Services Contract Amendment

**Purpose:** The purpose of this measure is to evaluate the SSCC's ability to improve placement stability. This relates to Item 6 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.

**Data Source:** Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period applies to children in care on the last day of the reporting period:

- Number of children/youth who were in placement with the SSCC on the day before the performance period began.
- Number of children/youth who were in placement with the SSCC on the day before the performance period began and had two or fewer placements within the SSCC by the end of the performance period.
- Number of children/youth who were placed with the SSCC during the performance period.
- Number of children/youth who were placed with the SSCC during the performance period and had two or fewer placements within the SSCC by the end of the performance period.

**Methodology:**

Initially, Chapin Hall calculates the data to derive the performance result. Subsequent calculations may be performed by DFPS.

**Outcome #3:** Children/youth are able to maintain connections to family and community.

**Indicator a:** Percent of children/youth placed within 50 miles of their home.

**Performance Period:** Contractor performance for this outcome is determined annually but measured quarterly for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.

**Target:** 72.3%, based on the children from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.

**Purpose:** The purpose of this measure is to evaluate the SSCC's ability to serve children/youth closer to home, which increases the likelihood they will remain connected to their siblings, families, peers and schools. Close proximity makes it easier for parents, CPS case workers, and advocates to visit children/youth more frequently by reducing travel time and costs for all involved. This relates to Item 11 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.

**Data Sources:**

- Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period - number of children/youth who were in placement with the SSCC on the last day of the performance period.
- Mapping Software - number of children/youth who were in placement with the SSCC on the last day of the performance period and placed within 50 miles of their home (removal address) using the shortest driving distance, or distance along networks as defined by software systems.

**Methodology:**

The numerator is the number of children/youth who were placed within 50 miles of their home, as stated in the Data Source.

## Purchased Client Services Contract Amendment

The denominator is the number of children/youth who were placed with the SSCC, as stated in the Data Source.

Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

**Outcome #3:** Children/youth are able to maintain connections to family and community.

**Indicator b:** Percent of cases where all siblings are placed together.

**Performance Period:** Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.

**Target:** 71.1%, based on the providers from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.

**Purpose:** The purpose of this measure is to evaluate the SSCC's ability to place complete sibling groups together. This relates to Item 12 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.

**Data Source:** Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period:

- Number of sibling groups that were in placement with the SSCC on the last day of the performance period where all siblings were in the same placement. (Excludes any sibling in a hospital placement.)
- Number of sibling groups that were in placement with the SSCC on the last day of the performance period. (Only includes siblings placed with this SSCC and excludes any sibling in a hospital placement.)

**Methodology:**

The numerator is the number of sibling groups that were in the same placement, as stated in the Data Source.

The denominator is the number of sibling groups that were placed with the SSCC, as stated in the Data Source.

Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

**Outcome #3:** Children/youth are able to maintain connections to family and community.

**Indicator c:** Percent of children/youth in foster care who have at least one monthly personal contact with a Family member who is not a parent or sibling but could be another person who has a significant, long-standing relationship with the Child or the Child's family and is identified as appropriate for contact by DFPS.

**Performance Period:** Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.

**Target:** Data will be collected during the first year of placements and used to set a target.

**Purpose:** The purpose of this measure is to evaluate the SSCC's ability to help the child/youth maintain connections with Family, other than parents or siblings, and others who are important to the child/youth. This directly relates to Item 14 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.

**Data Source:** Performance Management Evaluation Tool (PMET); information reported by the SSCC:

- Number of children/youth under age 18 who have had at least one personal contact each

## Purchased Client Services Contract Amendment

month during the performance period with a Family member who is not a parent or sibling but could be another person who has a significant, long-standing relationship with the Child or the Child's family and is identified as appropriate for contact by DFPS.

- Number of children/youth under age 18 who had at least one Family member who is not a parent or sibling but could be another person who has a significant, long-standing relationship with the Child or the Child's family and is identified as appropriate for contact by DFPS.

**Methodology:**

The numerator is the number of children/youth who had at least one personal contact each month, as stated in the Data Source.

The denominator is the number of children/youth, as stated in the Data Source.

Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

**Outcome #3:** Children/youth are able to maintain connections to family and community.

**Indicator d:** Percent of children/youth in foster care who have at least monthly personal contact with each sibling in foster care.

**Performance Period:** Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.

**Target:** Data will be collected during the first year of placements and used to set a target.

**Purpose:** The purpose of this measure is to evaluate the SSCC's ability to help the child/youth maintain connections with siblings who are also in foster care. This relates to Item 13 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.

**Data Source:** Performance Management Evaluation Tool (PMET); information reported by the SSCC:

- Number of children/youth under age 18 who are part of a sibling group not placed together and have had at least one face-to-face contact with each sibling placed in the same region or within 50 miles, or at least two telecommunications contacts with each sibling placed in a different region and more than 50 miles away, for each month, or portion thereof, not placed together during the performance period.
- Number of children/youth under age 18 who are part of a sibling group not placed together during any part of the performance period. Exceptions to this include when sibling contact is prohibited by court order or contrary to the best interest of the child/youth, as documented in any of the Plans of Service of a sibling or by a mental health professional treating the sibling. (Includes all siblings in any DFPS placement.)

**Methodology:**

The numerator is the number of children/youth who are part of a sibling group and had the specified contact(s) each month, as stated in the Data Source.

The denominator is the number of children/youth who are part of a sibling group, as stated in the Data Source.

Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

**Outcome #4:** Youth are fully prepared for adulthood.

## Purchased Client Services Contract Amendment

<b>Indicator a:</b> Percent of Youth in foster care who have a Regular Job at some time during the year.
<b>Performance Period:</b> Contractor performance for this outcome is determined annually but measured quarterly throughout the contract period, using the following quarters, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31. The quarterly measurements will be cumulative to determine the annual performance.
<b>Target:</b> Data will be collected during the first year of placements and used to set a target.
<b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to help the child/youth obtain job experience in preparation for adulthood.
<b>Data Sources:</b> <ul style="list-style-type: none"> <li>• Performance Management Evaluation Tool (PMET); information reported by the SSCC: Number of youth in care who are age 16 or older on or before the last day of the performance period and have had a Regular Job during the performance period.</li> <li>• Information Management Protecting Adults and Children in Texas (IMPACT): Number of youth in care who are age 16 or older on or before the last day of the performance period.</li> </ul>
<b>Methodology:</b> The numerator is the number of youth in care who had a Regular Job during the performance period, as stated in the Data Source. Quarterly data will be added together. The denominator is the number of youth in care, as stated in the Data Source. Quarterly data will be added together. Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

<b>Outcome #4:</b> Youth are fully prepared for adulthood.
<b>Indicator b:</b> Percent of youth who turned 18 and have completed PAL Life Skills Training.
<b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.
<b>Target:</b> 72.6%, based on the children/youth from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.
<b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to help the youth complete PAL training before his/her 18 <sup>th</sup> birthday.
<b>Data Source:</b> Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period: <ul style="list-style-type: none"> <li>• Number of SSCC youth in care who turn age 18 at any time during the performance period and have completed PAL Life Skills Training before their birthday.</li> <li>• Number of SSCC youth in care who turn age 18 at any time during the performance period.</li> </ul>
<b>Methodology:</b> The numerator is the number of youth in care who turn age 18 and have completed PAL Life Skills Training, as stated in the Data Source. The denominator is the number of youth in care who turn age 18, as stated in the Data Source. Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

<b>Outcome #4:</b> Youth are fully prepared for adulthood.
<b>Indicator c:</b> Percent of youth age 16 or older who have a driver's license or state identification card.

**Purchased Client Services Contract  
Amendment**

<p><b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31. The quarterly measurements will be cumulative to determine the annual performance.</p>
<p><b>Target:</b> Data will be collected during the first year of placements and used to set a target.</p>
<p><b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to help the youth obtain a driver's license or a state identification card.</p>
<p><b>Data Sources:</b></p> <ul style="list-style-type: none"> <li>• Performance Management Evaluation Tool (PMET); information reported by the SSCC: Number of youth in foster care age 16 or older on the last day of the performance period who have been issued a driver's license and/or state identification card.</li> <li>• Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period: Number of youth in foster care age 16 or older on the last day of the performance period.</li> </ul>
<p><b>Methodology:</b> The numerator is the number of youth in foster care age 16 or older who had been issued a driver's license and/or state identification, as stated in the Data Source. The denominator is the number of youth in foster care age 16 or older, as stated in the Data Source. Divide the numerator by the denominator. Multiply by 100 and state as a percentage.</p>

<p><b>Outcome #5:</b> Children/youth in foster care are placed in the least restrictive placement setting.</p>
<p><b>Indicator:</b> Percent of children/youth in foster care placed in a foster family home.</p>
<p><b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.</p>
<p><b>Target:</b> 76.8%, based on the children/youth from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.</p>
<p><b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to place as many children/youth as possible in the least restrictive placement setting of a foster family home.</p>
<p><b>Data Source:</b> Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period:</p> <ul style="list-style-type: none"> <li>• Number of children/youth in placement in a foster family home with the SSCC on the last day of the performance period.</li> <li>• Number of children/youth in placement with the SSCC on the last day of the performance period.</li> </ul>
<p><b>Methodology:</b> The numerator is the number of children/youth placed in a foster family home with the SSCC, as described in the Data Source. The denominator is the number of children/youth placed with the SSCC, as described in the Data Source. Divide the numerator by the denominator. Multiply by 100 and state as a percentage.</p>

**Outcome #6:** Children/youth participate in decisions that impact their lives.

## Purchased Client Services Contract Amendment

<b>Indicator a:</b> Percent of children/youth age 10 or older who participated in development of any DFPS-approved Service Plan.
<b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.
<b>Target:</b> 86.4%, based on the children/youth from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.
<b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to actively engage children and youth in the decision-making process with parties and providers on issues affecting their life. This relates to Item 18 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.
<b>Data Source:</b> Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period: <ul style="list-style-type: none"><li>• Number of DFPS-approved Service Plans completed for children/youth age 10 or older during the performance period where the child/youth participated in the development of their Plan.</li><li>• Number of DFPS-approved Service Plans completed for children/youth age 10 or older during the performance period.</li></ul>
<b>Methodology:</b> The numerator is the number of DFPS-approved Service Plans with child/youth participation , as described in the Data Source. The denominator is the number of DFPS-approved Service Plans, as described in the Data Source. Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

<b>Outcome #6:</b> Children/youth participate in decisions that impact their lives.
<b>Indicator b:</b> Percent of children/youth who participated in at least one discussion about the child's/youth's opinion regarding placement options.
<b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.
<b>Target:</b> Data will be collected during the first year of placements and used to set a target.
<b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to include children/youth in placement decisions.
<b>Data Sources:</b> <ul style="list-style-type: none"><li>• Performance Management Evaluation Tool (PMET); information reported by the SSCC: Unduplicated number of placement changes during the performance period where the child/youth in foster care participated, to the extent of the child's ability, in at least one discussion regarding their placement change that occurred.</li><li>• Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period: Number of placement changes during the performance period.</li></ul>
<b>Methodology:</b> The numerator is the number of placement changes where children/youth were able to participate in discussions, as described in the Data Source. The denominator is the number of placement changes, as described in the Data Source.

Purchased Client Services Contract Amendment

Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

Outcome #6: Children/youth participate in decisions that impact their lives.

Indicator c: Percent of court hearings attended by children/youth age 10 or older.

Performance Period: Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.

Target: Data will be collected during the first year of placements and used to set a target.

Purpose: The purpose of this measure is to evaluate the SSCC's ability to include children/youth in the court process. This relates to Item 18 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.

Data Source: Performance Management Evaluation Tool (PMET); information used for the performance period:

- Number of court hearings attended by children/youth age 10 or older during the performance period.
Number of court hearings for children/youth age 10 or older during the performance period. A hearing spanning more than one day would be counted as one hearing. A hearing involving more than one child/youth would be counted for each child/youth age 10 or older.

Methodology:

The numerator is the number of court hearings attended by children/youth, as described in the Data Source.

The denominator is the number of court hearings for children/youth age 10 or older, as described in the Data Source.

Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

The parties to Contract #24118890 have duly executed this Amendment to be effective 07/01/2014.

Texas Department of Family and Protective Services

Contractor:

[Handwritten signature of Katie Olse]

[Handwritten signature of Wayne Carson]

Signature

Signature

Printed Name: Katie Olse

Printed Name: Wayne Carson

Title: Associate Commissioner

Title: CEO

Date

Date

08/19/14



## TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES

COMMISSIONER

John J. Specia, Jr.

1/23/2015

CERTIFIED MAIL

Gary Buff  
Chief Operating Officer  
ACH Child and Family Services  
3712 Wichita Street  
Fort Worth, TX 76119  
(817) 886-7117

**RE: Contract Amendment #5 for Contract #24118890**

Mr. Buff:

Enclosed you will find a copy of the signed amendment #5 and the current change log to the ACH Child and Family Services (ACH), Single Source Continuum Contract with the Texas Department of Family and Protective Services (DFPS). The amendment modifies the ACH required reports that must be submitted to DFPS and the inclusion of a definition when a manual payment to ACH will be needed for supervised care of a child pending placement.

**This contract amendment #5 is retroactively effective as of September 1, 2014.** If you have any questions, please contact me at (512) 438-3596.

Respectfully,

Judy Pavone  
DFPS Contract Administration Manager  
Mailcode W-157  
P.O. Box 149030  
Austin, TX 78714-9030  
(512) 438-3596  
[judy.pavone@dfps.state.tx.us](mailto:judy.pavone@dfps.state.tx.us)

**Purchased Client Services Contract  
Amendment**

**Contract #24118890**

**Amendment #5**

This AMENDMENT (Amendment) of contract #24118890 (Agreement or Contract) is entered into by and between the **Texas Department of Family and Protective Services** (DFPS or the Department) and **ACH Child and Family Services** (Contractor).

**1. Purpose**

Section 8.01 of the Agreement stipulates that the Contract may only be modified through a written amendment mutually agreed upon and signed by both parties. DFPS procured this Contract under RFP #530-13-0070 for Single Source Continuum Contractor services and it has been amended 4 times. Both DFPS and ACH Child and Family Services agree that the enumerated revisions below represent necessary changes for the effective administration of the foster care redesign initiative and this SSCC contract.

**2. Effect of Amendment on Contract**

**2.1.** Unless otherwise modified, the terms and conditions of the Contract shall remain in full force and effect.

**2.2. Revision 5.1.** This Amendment modifies the Contract by adding the following definition for "Child under SSCC Supervision Requiring Manual Payment" Article I of Exhibit A:

A child without placement is defined as a child who arrives in an SSCC staff supervised setting before 10 pm and/or is without placement for more than 8 hours at night.

**2.3. Revision 5.2.** Revision 5.2. This Amendment modifies the Contract deleting Section 2.8 of Exhibit A in its entirety and substituting the following for same:

**Section 2.8. Required Reports.** The SSCC must ensure compliance with report requirements outlined in the SSCC contract and DFPS Residential Child-Care Minimum Standards. The SSCC must accurately complete cost reports, time studies, Internal Control Structure Questionnaires (ICSQs), Contract Monitoring surveys, Performance Measurement reports, and any other reports required and requested by the Department within time frames specified by DFPS. The SSCC must submit annual cost reports as required by 1 TAC §355, Subchapter H.

(A) The number of subcontracts that are performance-based,

(B) The number of SSCC and subcontractor (if applicable to the SSCC model) staff that receive Trauma Informed Care training annually,

(C) Monthly staffing reports (including but not limited to, the number of vacancies by position type, the turnover rate by position type, and the new hires by position type),

(D) Monthly report of incidents and complaints,

(E) Monthly report on status of complaints/resolutions.

(F) If the SSCC ties payment for care or placement to a utilization management review then the SSCC will provide a monthly report indicating the results of the utilization management review of each child in the SSCC continuum.

**Purchased Client Services Contract  
Amendment**

The parties to Contract #24118890 have duly executed this Amendment to be effective 09/01/2014.

Texas Department of Family  
and Protective Services

Contractor:

  
Signature

  
Signature

Printed Name: John J. Specia, Jr.

Printed Name:

Title: Commissioner

Title:

Date

Date

1/6/15



## TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES

COMMISSIONER  
John J. Specia, Jr.

01/29/2015

CERTIFIED MAIL

Gary Buff  
Chief Operating Officer  
ACH Child and Family Services  
3712 Wichita Street  
Fort Worth, TX 76119  
(817) 886-7117

**RE: Contract Amendment for Contract #24118890**

Mr. Buff:

Recently, Governor Perry issued Texas Executive Order RP-80, which directed all State Agencies to require its contractors and subcontractors to use the U.S. Department of Homeland Security's E-Verify system to validate the work authorization status of all individuals working on State Contracts. The unilateral amendment attached to this letter modifies the above referenced Contract to enact this requirement. You can access the E-Verify System at the following location:

<http://www.uscis.gov/e-verify>

If you have any questions related to the enrollment or use of the E-Verify website, please contact U.S. Citizenship and Immigration Services, which is the division of Homeland Security that maintains the E-Verify system. If you have any other questions, please contact me at (512) 438-2174.

Respectfully,

Judy Pavone  
DFPS Contract Administration Manager  
Mailcode W-157  
P.O. Box 149030  
Austin, TX 78714-9030  
(512) 438-3596  
[judy.pavone@dfps.state.tx.us](mailto:judy.pavone@dfps.state.tx.us)

**Contract #24118890**

**Amendment #6**

This AMENDMENT (Amendment) of contract #24118890 (Agreement or Contract) is entered into by and between the **Texas Department of Family and Protective Services** (DFPS or the Department) and **ACH Child and Family Services** (Contractor).

**1. Purpose**

Both the Department and Contractor agree that the Governor of Texas released Executive Order RP-80 on December 3, 2014 requiring all State Contractors and Subcontractors to use the E-Verify system to validate the work authorization status of individuals who perform work for Texas Contracts. Section 8.02 of the Agreement stipulates that DFPS may unilaterally amend the Contract to incorporate new or revised federal or state laws, regulations, rules, or policies. DFPS procured this Contract under RFP #530-13-0070 for Single Source Continuum Contractor services and it has been amended 5 times previously. Both DFPS and Contractor of Texas agree that the enumerated revisions below represent necessary changes for the effective administration of the SSCC contract.


**2. Effect of Amendment on Contract**

**2.1.** Unless otherwise modified, the terms and conditions of the Contract shall remain in full force and effect.

**2.2. Revision 6.1.** This Amendment modifies the Contract by adding new Section 10.1.9 to of Exhibit B:

**10.1.9 U.S. Department of Homeland Security's E-Verify System.** Contractor certifies its use of the U.S. Department of Homeland Security's E-Verify system to determine the eligibility of all staff and subcontractors to perform work under this Contract within the United States of America. Upon request, Contractor must provide an electronic or hardcopy screenshot of the confirmation or tentative non-confirmation screen containing the E-Verify case verification number for each individual hired to perform work on the Contract. If this certification is falsely made, DFPS reserves the right to immediately terminate this Contract at no fault to the state and without prior notification. Contractor will be responsible for the costs of any re-solicitation that the DFPS must undertake to replace the terminated Contract.

Texas Department of Family  
and Protective Services

  
Signature

Printed Name: Judy PAVONE

Title:

1/29/2015

Date



TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES

COMMISSIONER  
John J. Specia, Jr.

05/20/2015

CERTIFIED MAIL

Gary Buff  
Chief Operating Officer  
ACH Child and Family Services  
3712 Wichita Street  
Fort Worth, TX 76119  
(817) 886-7117

**RE: Contract Amendment #7 for Contract #24118890**

Mr. Buff:

Enclosed you will find an amendment related to the modified performance measures 6a, 4b and 4c, of your contract with the Texas Department of Family and Protective Services (DFPS). It is important that you review the amendment documents thoroughly. If you agree to accept the amendment revisions, please sign and return the amendment to me at the address noted below.

Upon receipt of the contract amendment documents, the authorized DFPS person will sign, and we will return a copy to you for your contract file. **The contract amendment will become effective June 1, 2015.** If you have any questions regarding the proper completion of the enclosed documents, please contact me at (512) 438-2174.

Respectfully,

Judy Pavone  
DFPS Contract Administration Manager  
Mailcode W-157  
P.O. Box 149030  
Austin, TX 78714-9030  
(512) 438-3596  
[judy.pavone@dfps.state.tx.us](mailto:judy.pavone@dfps.state.tx.us)

**Purchased Client Services Contract  
Amendment**

**Contract #24118890**

**Amendment #7**

This AMENDMENT (Amendment) of contract #24118890 (Agreement or Contract) is entered into by and between the **Texas Department of Family and Protective Services (DFPS or the Department)** and **ACH Child and Family Services (Contractor)**.

**1. Purpose**

Section 8.01 of the Agreement stipulates that the Contract may only be modified through a written amendment mutually agreed upon and signed by both parties. DFPS procured this Contract under RFP #530-13-0070 for Single Source Continuum Contractor services and it has been amended 6 times. Both DFPS and ACH Child and Family Services agree that the enumerated revisions below represent necessary changes for the effective administration of the foster care redesign initiative and this SSCC contract.

**2. Effect of Amendment on Contract**

2.1. Unless otherwise modified, the terms and conditions of the Contract shall remain in full force and effect.

**Revision 7.1.** This Amendment modifies the Contract by deleting Section 2.19(B) of Exhibit A its entirety and substituting the following for same:

**"(B) Performance Measures.** The contractor will achieve measures for the initial contract period. Measures for renewals are subject to change on an annual basis. DFPS may compute new baselines, and revise the indicators, targets, data sources, or methodologies for the measures during the contract period. The SSCC will be required to collect and report certain performance measure data in the DFPS Performance Management Evaluation Tool (PMET), which is an internet-based data collection and reporting system. The SSCC will be required to register an account in the PMET system after the first service is provided, according to the instructions found at:

**<https://www.dfps.state.tx.us/application/PCSPMET>**.

Select Help, then PMET User Guide. Documentation must be maintained in a manner which allows for testing the validity of results reported for each performance period. Results for this contract must be reported quarterly, according to the following schedule.

<b>Performance Period</b>	<b>Period Covered</b>	<b>PMET Entry Period</b>
Quarter 1	Sept, Oct, Nov	December 1-30
Quarter 2	Dec, Jan, Feb	March 1-30
Quarter 3	Mar, Apr, May	June 1-30
Quarter 4	Jun, Jul, Aug	September 1-30

**Purchased Client Services Contract  
Amendment**

If, at any time during the term of the contract, changes to a measure are necessary due to changes in federal or state laws, rules, regulations, or code, the performance of the SSCC will be measured under the new requirements.

Performance measure data may be used by DFPS to make decisions about contract status, to adjust the nature and intensity of DFPS' contract monitoring and quality assurance activities, and to keep stakeholders informed about the success of the performance based contracting effort.

DFPS will track performance throughout the contract period. Any and all analyses can be used by DFPS to determine subsequent performance targets or the need for contract changes. The performance measures are defined below:

<b>Outcome 1:</b> Children/youth are safe in foster care.
<b>Indicator:</b> Percent of children/youth who do not experience an incidence of abuse, neglect or exploitation while placed with the SSCC.
<b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31. The quarterly measurements will be cumulative to determine the annual performance.
<b>Target:</b> 100%
<b>Purpose:</b> The purpose of this measure is to evaluate the Contractor's ability to safely place the children/youth referred to the SSCC. This outcome directly relates to DFPS' mission to protect children/youth from abuse/neglect and to Safety Outcome 2 measured by the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.
<b>Data Source:</b> Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period: <ul style="list-style-type: none"> <li>• Number of unduplicated children/youth who are/were in DFPS managing conservatorship and placed with the SSCC at any point during the performance period; and</li> <li>• Number of unduplicated children/youth who are/were in DFPS managing conservatorship, placed with the SSCC, and Designated Victims as determined by a Residential Child-Care Licensing (RCCL) investigation for which a disposition of Reason to Believe was made during the performance period.</li> </ul>
<b>Methodology:</b> <p>The numerator is the number of, Designated Victims as described in the Data Source.</p> <p>The denominator is the number of children/youth placed with the SSCC as described in the Data Source.</p>

**Purchased Client Services Contract  
Amendment**

Divide the numerator by the denominator. Subtract the result from one (1) to give the complimentary "Children/Youth not Designated Victims" measurement. Multiply by 100 and state as a percentage.

**Outcome 2:** Children/youth have stability in their placement.

**Indicator:** Percent of children/youth who have two or fewer placements during a two-year performance period, counting only placements that occur while in the SSCC's care.

**Performance Period:** Contractor performance for this outcome is determined biennially but measured and reported for the following six month intervals, wholly or partially depending on the Contract start and end dates: September 1 through February 28/29 and March 1 through August 31. The six month measurements will be cumulative to determine the biennial performance.

**Target:**

92.4% for children/youth already in care at the start of the performance period, based on the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.

88.3% for children/youth entering care during the performance period, based on the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.

**Purpose:** The purpose of this measure is to evaluate the SSCC's ability to improve placement stability. This relates to Item 6 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.

**Data Source:** Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period applies to children in care on the last day of the reporting period:

- Number of children/youth who were in placement with the SSCC on the day before the performance period began.
- Number of children/youth who were in placement with the SSCC on the day before the performance period began and had two or fewer placements within the SSCC by the end of the performance period.
- Number of children/youth who were placed with the SSCC during the performance period.
- Number of children/youth who were placed with the SSCC during the performance period and had two or fewer placements within the SSCC by the end of the performance period.

**Methodology:**

Initially, Chapin Hall calculates the data to derive the performance result. Subsequent calculations may be performed by DFPS.

**Outcome #3:** Children/youth are able to maintain connections to family and community.

**Indicator a:** Percent of children/youth placed within 50 miles of their home.

## Purchased Client Services Contract Amendment

August 2013

**Performance Period:** Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.

**Target:** 72.3%, based on the children from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.

**Purpose:** The purpose of this measure is to evaluate the SSCC's ability to serve children/youth closer to home, which increases the likelihood they will remain connected to their siblings, families, peers and schools. Close proximity makes it easier for parents, CPS case workers, and advocates to visit children/youth more frequently by reducing travel time and costs for all involved. This relates to Item 11 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.

**Data Sources:**

- Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period - number of children/youth who were in placement with the SSCC on the last day of the performance period.
- Mapping Software - number of children/youth who were in placement with the SSCC on the last day of the performance period and placed within 50 miles of their home (removal address) using the shortest driving distance, or distance along networks as defined by software systems.

**Methodology:**

The numerator is the number of children/youth who were placed within 50 miles of their home, as stated in the Data Source.

The denominator is the number of children/youth who were placed with the SSCC, as stated in the Data Source.

Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

**Outcome #3:** Children/youth are able to maintain connections to family and community.

**Indicator b:** Percent of cases where all siblings are placed together.

**Performance Period:** Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.

**Target:** 71.1%, based on the providers from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.

**Purpose:** The purpose of this measure is to evaluate the SSCC's ability to place complete sibling groups together. This relates to Item 12 of the Child and Family Services Review (CFSR) of the US

**Purchased Client Services Contract  
Amendment**

Health and Human Services Administration for Children and Families.

**Data Source:** Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period:

- Number of sibling groups that were in placement with the SSCC on the last day of the performance period where all siblings were in the same placement. (Excludes any sibling in a hospital placement.)
- Number of sibling groups that were in placement with the SSCC on the last day of the performance period. (Only includes siblings placed with this SSCC and excludes any sibling in a hospital placement.)

**Methodology:**

The numerator is the number of sibling groups that were in the same placement, as stated in the Data Source.

The denominator is the number of sibling groups that were placed with the SSCC, as stated in the Data Source.

Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

**Outcome #3:** Children/youth are able to maintain connections to family and community.

**Indicator c:** Percent of children/youth in foster care who have at least one monthly personal contact with a Family member who is not a parent or sibling but could be another person who has a significant, long-standing relationship with the Child or the Child's family and is identified as appropriate for contact by DFPS.

**Performance Period:** Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.

**Target:** Data will be collected during the first year of placements and used to set a target.

**Purpose:** The purpose of this measure is to evaluate the SSCC's ability to help the child/youth maintain connections with Family, other than parents or siblings, and others who are important to the child/youth. This directly relates to Item 14 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.

**Data Source:** Performance Management Evaluation Tool (PMET); information reported by the SSCC:

- Number of children/youth under age 18 who have had at least one personal contact each month during the performance period with a Family member who is not a parent or sibling but could be

### Purchased Client Services Contract Amendment

another person who has a significant, long-standing relationship with the Child or the Child's family and is identified as appropriate for contact by DFPS.

- Number of children/youth under age 18 who had at least one Family member who is not a parent or sibling but could be another person who has a significant, long-standing relationship with the Child or the Child's family and is identified as appropriate for contact by DFPS.

**Methodology:**

The numerator is the number of children/youth who had at least one personal contact each month, as stated in the Data Source.

The denominator is the number of children/youth, as stated in the Data Source. Divide the numerator by the denominator.

Multiply by 100 and state as a percentage.

**Outcome #3:** Children/youth are able to maintain connections to family and community.

**Indicator d:** Percent of children/youth in foster care who have at least monthly personal contact with each sibling in foster care.

**Performance Period:** Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.

**Target:** Data will be collected during the first year of placements and used to set a target.

**Purpose:** The purpose of this measure is to evaluate the SSCC's ability to help the child/youth maintain connections with siblings who are also in foster care. This relates to Item 13 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.

**Data Source:** Performance Management Evaluation Tool (PMET); information reported by the SSCC:

- Number of children/youth under age 18 who are part of a sibling group not placed together and have had at least one face-to-face contact with each sibling placed in the same region or within 50 miles, or at least two telecommunications contacts with each sibling placed in a different region and more than 50 miles away, for each month, or portion thereof, not placed together during the performance period.
- Number of children/youth under age 18 who are part of a sibling group not placed together during any part of the performance period. Exceptions to this include when sibling contact is prohibited by court order or contrary to the best interest of the child/youth, as documented in any of the Plans of Service of a sibling or by a mental health professional treating the sibling.

(Includes all siblings in any DFPS placement.)

**Methodology:**

The numerator is the number of children/youth who are part of a sibling group and had the specified contact(s) each month, as stated in the Data Source.

The denominator is the number of children/youth who are part of a sibling group, as stated in the Data Source.

Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

**Outcome #4:** Youth are fully prepared for adulthood.

**Indicator a:** Percent of Youth in foster care who have a Regular Job at some time during the year.

**Performance Period:** Contractor performance for this outcome is determined annually but measured quarterly throughout the contract period, using the following quarters, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31. The quarterly measurements will be cumulative to determine the annual performance.

**Target:** Data will be collected during the first year of placements and used to set a target.

**Purpose:** The purpose of this measure is to evaluate the SSCC's ability to help the child/youth obtain job experience in preparation for adulthood.

**Data Sources:** Performance Management Evaluation Tool (PMET); information reported by the SSCC:

- Number of youth in care who are age 16 or older on or before the last day of the performance period and have had a Regular Job during the performance period.
- Number of youth in care who are age 16 or older on or before the last day of the performance period.

**Methodology:**

The numerator is the number of youth in care who had a Regular Job during the performance period, as stated in the Data Source. Quarterly data will be added together.

The denominator is the number of youth in care, as stated in the Data Source. Quarterly data will be added together.

Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

**Purchased Client Services Contract  
Amendment**

August 2013

<b>Outcome #4:</b> Youth are fully prepared for adulthood.
<b>Indicator b:</b> Percent of youth who turned 18 and have completed PAL Life Skills Training.
<b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.
<b>Target:</b> 72.6%, based on the children/youth from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.
<b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to help the youth complete PAL training before his/her 18 <sup>th</sup> birthday.
<b>Data Source:</b> Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period: <ul style="list-style-type: none"><li>• Number of SSCC youth in care who turn age 18 at any time during the performance period and have completed PAL Life Skills Training before their birthday.</li><li>• Number of SSCC youth in care who turn age 18 at any time during the performance period.</li></ul>
<b>Methodology:</b> <p>The numerator is the number of youth in care who turn age 18 and have completed PAL Life Skills Training, as stated in the Data Source.</p> <p>The denominator is the number of youth in care who turn age 18, as stated in the Data Source.</p> <p>Divide the numerator by the denominator. Multiply by 100 and state as a percentage.</p>

<b>Outcome #4:</b> Youth are fully prepared for adulthood.
<b>Indicator c:</b> Percent of youth age 16 or older who have a driver's license or state identification card.
<b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31. The quarterly measurements will be cumulative to determine the annual performance.
<b>Target:</b> Data will be collected during the first year of placements and used to set a target.
<b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to help the youth obtain a driver's license or a state identification card.

**Purchased Client Services Contract  
Amendment**

**Data Sources:** Performance Management Evaluation Tool (PMET); information reported by the SSCC:

- Number of youth in foster care age 16 or older on or before the last day of the performance period who have been issued a driver's license and/or state identification card.
- Number of youth in foster care age 16 or older on or before the last day of the performance period.

**Methodology:**

The numerator is the number of youth in foster care age 16 or older who had been issued a driver's license and/or state identification, as stated in the Data Source.

The denominator is the number of youth in foster care age 16 or older, as stated in the Data Source.

Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

**Outcome #5:** Children/youth in foster care are placed in the least restrictive placement setting.

**Indicator:** Percent of children/youth in foster care placed in a foster family home.

**Performance Period:** Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.

**Target:** 76.8%, based on the children/youth from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.

**Purpose:** The purpose of this measure is to evaluate the SSCC's ability to place as many children/youth as possible in the least restrictive placement setting of a foster family home.

**Data Source:** Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period:

- Number of children/youth in placement in a foster family home with the SSCC on the last day of the performance period.
- Number of children/youth in placement with the SSCC on the last day of the performance period.

**Methodology:**

The numerator is the number of children/youth placed in a foster family home with the SSCC, as described in the Data Source.

**Purchased Client Services Contract  
Amendment**

The denominator is the number of children/youth placed with the SSCC, as described in the Data Source.

Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

**Outcome #6:** Children/youth participate in decisions that impact their lives.

**Indicator a:** Percent of children/youth age 10 or older who participated in development of any DFPS-approved Service Plan.

**Performance Period:** Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.

**Target:** 86.4%, based on the children/youth from the catchment area average for a two-year period. This represents a 1.5% effective increase over the baseline.

**Purpose:** The purpose of this measure is to evaluate the SSCC's ability to actively engage children and youth in the decision-making process with parties and providers on issues affecting their life. This relates to Item 18 of the Child and Family Services Review (CFSR) of the US Health and Human Services Administration for Children and Families.

**Data Source:** Information Management Protecting Adults and Children in Texas (IMPACT); information used for the performance period:

- Number of DFPS-approved Service Plans completed for children/youth age 10 or older during the performance period where the child/youth participated in the development of their Plan.
- Number of DFPS-approved Service Plans completed for children/youth age 10 or older during the performance period.

**Methodology:**

The numerator is the number of DFPS-approved Service Plans with child/youth participation, as described in the Data Source.

The denominator is the number of DFPS-approved Service Plans, as described in the Data Source.

Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

**Outcome #6:** Children/youth participate in decisions that impact their lives.

**Indicator b:** Percent of children/youth who participated in at least one discussion about the

**Purchased Client Services Contract  
Amendment**

child's/youth's opinion regarding placement options.
<b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.
<b>Target:</b> Data will be collected during the first year of placements and used to set a target.
<b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to include children/youth in placement decisions.
<p><b>Data Sources:</b> Performance Management Evaluation Tool (PMET); information reported by the SSCC:</p> <ul style="list-style-type: none"> <li>• Number of placement changes within the SSCC network during the performance period of children/youth, age 5 or older at the time of the placement change, who participated, in at least one discussion regarding their placement change prior to the placement change occurring. Initial placements into the SSCC network are excluded from the count.</li> <li>• Number of placement changes within the SSCC network during the performance period of children/youth age 5 or older at the time of the placement change. Initial placements into the SSCC network are excluded from the count.</li> </ul>
<p><b>Methodology:</b></p> <p>The numerator is the number of placement changes where children/youth were able to participate in discussions, as described in the Data Source.</p> <p>The denominator is the number of placement changes, as described in the Data Source.</p> <p>Divide the numerator by the denominator. Multiply by 100 and state as a percentage.</p>

<b>Outcome #6:</b> Children/youth participate in decisions that impact their lives.
<b>Indicator c:</b> Percent of court hearings attended by children/youth age 10 or older.
<b>Performance Period:</b> Contractor performance for this outcome is determined for one or more of the following performance periods, wholly or partially, depending on the Contract start and end dates: September 1 through November 30, December 1 through February 28/29, March 1 through May 31, and June 1 through August 31.
<b>Target:</b> Data will be collected during the first year of placements and used to set a target.
<b>Purpose:</b> The purpose of this measure is to evaluate the SSCC's ability to include children/youth in the court process. This relates to Item 18 of the Child and Family Services Review (CFSR) of the US

### Purchased Client Services Contract Amendment

Health and Human Services Administration for Children and Families.

**Data Source:** Performance Management Evaluation Tool (PMET); information used for the performance period:

- Number of court hearings attended by children/youth age 10 or older during the performance period.
- Number of court hearings for children/youth age 10 or older during the performance period. A hearing spanning more than one day would be counted as one hearing. A hearing involving more than one child/youth would be counted for each child/youth age 10 or older.

**Methodology:**

The numerator is the number of court hearings attended by children/youth, as described in the Data Source.

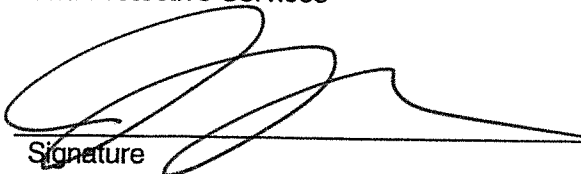
The denominator is the number of court hearings for children/youth age 10 or older, as described in the Data Source.


Divide the numerator by the denominator. Multiply by 100 and state as a percentage.

The parties to Contract #24118890 have duly executed this Amendment to be effective 06/01/2015.

Texas Department of Family and Protective Services

Contractor:

  
 \_\_\_\_\_  
 Signature

  
 \_\_\_\_\_  
 Signature

Printed Name:

Printed Name: WAYNE CARSON

Title:

Title: CEO

7/1/15  
 \_\_\_\_\_  
 Date

6/5/15  
 \_\_\_\_\_  
 Date