



Our
Community
Our Kids

Instructions and Checklist

Family Services Network Provider Application

1. Please thoroughly review these instructions and gather required information/documentation.
2. It is recommended that you print this document and use as a guide for completing your application.
3. You will need to print and handwrite or type on the application.
4. Please complete and sign the Subcontractor Consent Form which may be found in the Forms section under the Network Provider tab on our website (www.oc-ok.org).

Note: an original signed copy of the Subcontractor Consent Form must also be mailed to OCOK to the attention of:

OCOK
Attn: QI and Contracts Dept.
7700 AWG Way
Fort Worth, TX 76140

5. Email your application and required documents to qualityandcontracts@oc-ok.org.
6. If you have questions about completing the Family Services Network Provider Application, please send your questions to qualityandcontracts@oc-ok.org.

Below is a checklist of documents required to accompany the Network Provider Application. The documents may be emailed in the following formats: pdf, doc and docx. It is recommended that you compile all required documents in electronic format before completing the application.

- ✓ Copy of Facility/Program license or Professional license, as applicable
- ✓ Copy of signed Subcontractor Consent Form
- ✓ Copy of Certificate of Insurance (Certificate of Insurance must list OCOK as the Certificate Holder: OCOK, 7700 AWG Way, Fort Worth, TX 76140)